

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High Street, Cricklade, SN6 6AE
Date: Wednesday 28 March 2012
Time: 6.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm following the business meeting which takes place from 6.00pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk
or Alison Sullivan (Community Area Manager – Royal Wootton Bassett and Cricklade Area), 07917 721371/ alison.sullivan@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer (Vice Chairman)	Cricklade & Latton
Peter Doyle (Chairman)	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Royal Wootton Bassett North

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>Please note that for this meeting only the Chairman will be unable to receive verbal updates from partners due to the volume of business on the agenda. However, written updates will be received, and questions to partners will be permitted.</p> <p>2. Apologies for absence</p> <p>3. Minutes (Pages 3 - 22)</p> <p>To approve the minutes of the meeting held on Wednesday 25 January 2012.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (Pages 23 - 32)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Your Say on Local Waste & Recycling Sites ii. Review of Polling Districts and Polling Places – Consultation iii. Voices Project – a thank you iv. Area Board meeting format – review v. Cotswold Water Park Joint Committee vi. 2012 Events. 	<p>6.00pm</p>
<p>6. Task Group Reports and Decisions (Pages 33 - 40)</p> <p>To receive and note written reports from the following task groups (included with the agenda pack or to be distributed at the meeting) and make any necessary decisions:</p> <ul style="list-style-type: none"> i. Community Area Transport Group – the Area Board will be asked to approve the following: <ul style="list-style-type: none"> C Class Road Speed Limit Review: <ul style="list-style-type: none"> • Selection of the C70 and C415 roads as priorities for inclusion in the Review of Class C Road Speed Limits 	<p>6.05pm</p>

- Selection of the C129 (first reserve) and C124 as reserve priorities – and automatic ongoing prioritisation.

Substantive Improvement Schemes

The Area Board will be asked to approve the selection of the following schemes for further investigation and potential funding from central sources:

- Feasibility study on options for C16 (Stone Lane) – estimated cost £2k
 - Investigation of pedestrian crossing options for B40440 (Malmesbury Road, Cricklade) – estimated cost £500
 - Investigation of pedestrian crossing options for Willis Way (Purton) – estimated cost £500.
- ii. Cricklade Shadow Community Operations Board
 - iii. Royal Wootton Bassett Shadow Community Operations Board
 - iv. Voices Project
 - v. 2012 Events Working Group.

7. Funding (Pages 41 - 52)

6.10pm

a. Community Area Grant Applications

To consider the following applications:

- i. Wootton Bassett Friends of Guiding - £2,916 requested to refurbish the Guide Hut.
- ii. Bath Spa University - £5,000 requested to develop an emotional resilience project in schools within the Royal Wootton Bassett & Cricklade Community Area.
- iii. Trustees of the Purton Millennium Hall (Purton Parish Council) - £664 requested for the purchase of additional tables and storage trolley for the Purton Millennium Hall.
- iv. Lyneham Village Hall Committee - £2,743 requested to provide block paving around the village hall.
- v. Lyneham & Bradenstoke Parish Council - £500 contribution requested towards an RAF memorial stone, bench seat and landscaping.

b. Area Board Funding

The Area Board will be asked to decide how any remaining unspent grant funds at the financial year-end will be allocated.

c. 2012 Events Grant Applications

To consider the following applications:

- i. Christ Church Broad Town – Flower Festival and Scarecrow Trial. £250 Requested.
- ii. The High Bailiff of the Hundred and Borough of Cricklade – Cricklade Diamond Jubilee Celebrations. £960 Requested.
- iii. Sacred Heart Flower Group, Royal Wootton Bassett Flower Festival. £400 Requested.
- iv. SPLASH ‘Put the Boat Out’. £2,000 Requested.
- v. Diamond Jubilee Community Working Party (Royal Wootton Bassett) – Community Festival. £1,855 Requested.
- vi. Wootton Bassett Flower Club – Jubilee Flower Displays - £200 Requested.
- vii. Royal Wootton Bassett Methodist Church Flower Festival - £200 Requested.
- viii. North Wilts Rural Crafts (Bodger White) Community Coppicing Start-up - £2,200 Requested.

8. Partner Updates (Pages 53 - 76)

6.20pm

For this meeting only, written reports will be received from the following partners – included within the agenda pack or to be distributed at the meeting (public questions on the reports will be accepted):

- i. Wiltshire Police
- ii. NHS Wiltshire
- iii. Parish and Town Councils
- iv. Community Area Young People’s Issues Group (CAYPIG)
- v. Neighbourhood Planning Working Group
- vi. Community-Led Planning Steering Groups
- vii. Chambers of Commerce
- viii. Community Groups
- ix. Wiltshire Fire and Rescue Service.

9. Break

6.30pm

A 30-minute interval for refreshments and networking opportunities.

10. **Royal Wootton Bassett & Cricklade Community Area: Moving Forward** **7.00pm**

Maggie Rae, Director for Public Health, will give a presentation on the newly updated Joint Strategic Assessment (JSA) for the Royal Wootton Bassett & Cricklade area.

This will include the key issues for the area and will look at how the Royal Wootton Bassett & Cricklade area compares to other areas.

The presentation will be followed by two discussion groups based on the themes of the JSA document which can be found at:

<http://www.intelligenenetwork.org.uk/local-area-profiles/>

11. **Evaluation and Close** **9.00pm**

The Chairman will invite any remaining questions from the floor.

The meeting is asked to note the future meeting dates and venues.

Future Meeting Dates

Wednesday 30 May 2012

6pm

St Bartholomew's School, Royal Wootton Bassett

Wednesday 25 July 2012

Start time tbc*

Lyneham Primary School

Wednesday 26 September 2012

Start time tbc*

Cricklade Town Hall

Wednesday 28 November 2012

Start time tbc*

St Bartholomew's School, Royal Wootton Bassett

Wednesday 23 January 2013

Start time tbc*

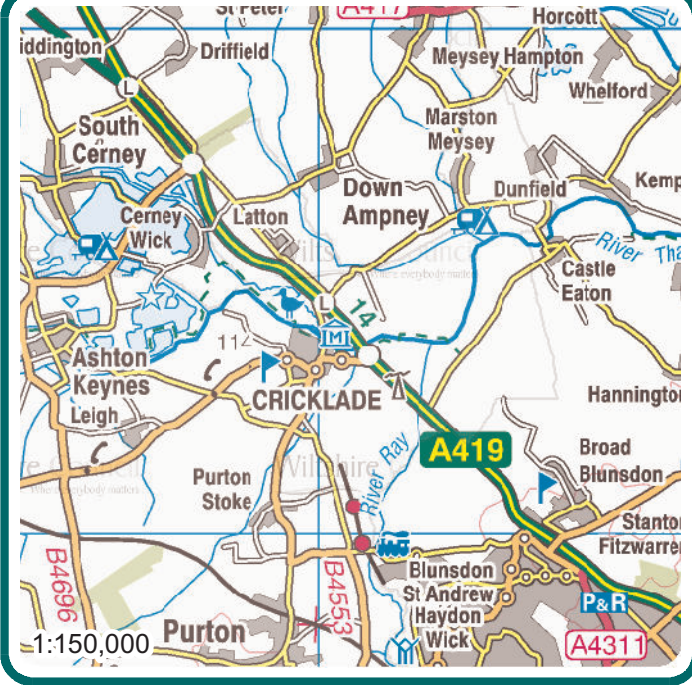
Braydon Forest School, Purton (tbc)

Wednesday 20 March 2013

Start time tbc*

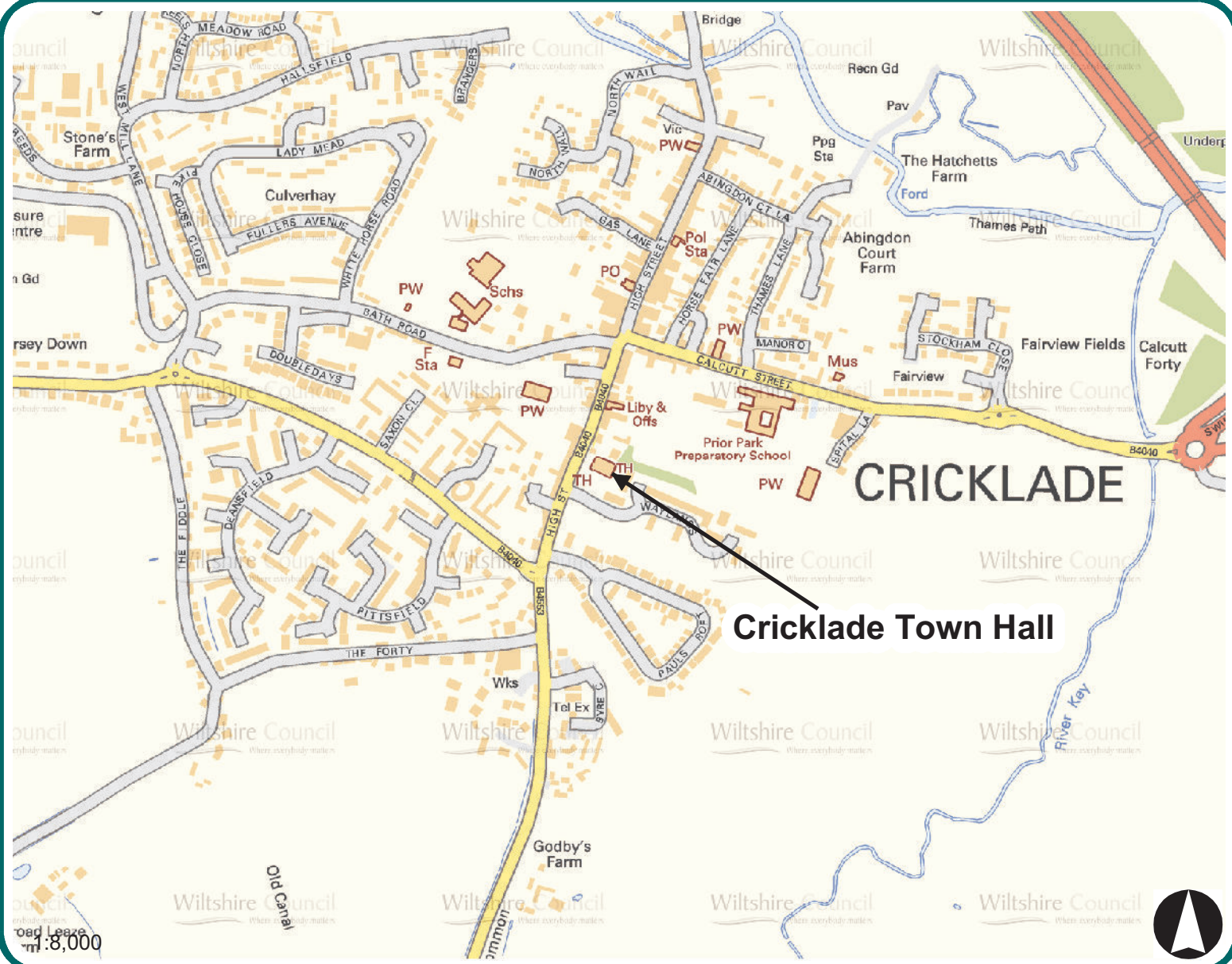
Cricklade Town Hall

*Please note – future meetings show a start time of 'tbc' because the Area Board intends to carry out a review of the timing and format of its meetings. The Area Board meeting on 30 May 2012 will remain a 6pm start.



Cricklade Town Hall
 High Street
 Cricklade
 Swindon
 SN6 6AE

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham, SN15 4QJ
Date: 25 January 2012
Start Time: 6.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706613 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

Cllr Toby Sturgis (Cabinet Member for Waste, Property Environment and Development Control Services)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Service Director - Communications and Branding
Alistair Cunningham, Service Director Economy and Enterprise

Guests

Capt John Sunderland RN, Defence Technical Training Change Programme
Stephen Harness, Defence Infrastructure Organisation
B Dowling, MOD
Ian Cambrook, Military Civilian Integration Programme

Town and Parish Councillors

Cricklade Town Council – John Harmer, David Tetlow, Shelley Parker
Royal Wootton Bassett Town Council – Stephen Walls, Sue Doyle, Johnathan Bourne
Broad Town Parish Council – Veronica Stubbings
Lyneham and Bradenstoke Parish Council – John Webb, Kate McFarlane, Deborah Bourne, Ann Kingdon, R Gill, Ann Allen, Derek Bunney
Tockenham Parish Council – Diana Kirby

Partners

Wiltshire Police – Inspector Chris Martin

Wootton Bassett Chamber of Commerce – Suzanne Gore, Roz Paton

Extended Services – Andrea Smith

Total in attendance: 96

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p> <p>The Chairman also welcomed and introduced two of the guest speakers for the evening; Captain John Sunderland RN and Stephen Harness, Defence Infrastructure Organisation.</p>
2.	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Councillor John Thomson (Deputy Leader, Wiltshire Council), Councillor Carol Soden (Malmesbury Area Board, Wiltshire Council), James Gray MP, Mike Leighfield (Royal Wootton Bassett Town Council), Thomas Woodhouse (Royal Wootton Bassett Shadow Community Operations Board) and Ruth Szybiak (Cricklade Shadow Community Operations Board).</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Wednesday 30 November 2011 were agreed a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The following announcements were made (full details of which were contained within the agenda pack):</p> <ul style="list-style-type: none"> <li data-bbox="363 1541 1495 1794"> <p>i. 2012: A Year of Celebrations – Funding for Community Events The Area Board had set aside a sum of money to assist with celebrations and community events associated with the Queen’s Diamond Jubilee and/or the Olympics. The application form was available at: http://www.wiltshire.gov.uk/council/areaboards/woottonbassettandcrickladeareaboard.htm and further information was available from Alison Sullivan, Community Area Manager.</p> <li data-bbox="363 1832 1495 2024"> <p>ii. Draft Wiltshire Core Strategy Submission Document On 17 January 2012, Cabinet considered a pre-submission draft Wiltshire Core Strategy, and Full Council would be asked to approve the draft for consultation at its meeting on 7 February 2012. Consultation would last for six weeks commencing on 20 February 2012.</p>

	<p>iii. Do You Have The X Factor? A short film promoting the 2013 elections had been made and could be viewed at: http://www.youtube.com/watch?v=8Y_CvgVAqvY</p> <p>iv. New Waste & Recycling Collection Service The Council had reviewed its waste and recycling services in order to bring all services in line across the county and to offer an enhanced service. From March, the Council would be operating an optional fortnightly garden waste collection service, along with a fortnightly collection of plastic and cardboard and a fortnightly collection of general waste. Further information would be sent to all households in February, and more information was available by telephoning 0300 456 0105, or by visiting www.wiltshire.gov.uk/waste .</p> <p>v. Help to Live at Home Update A briefing note was provided which updated on the new Help to Live at Home service that the Council was delivering in partnership with the NHS and selected providers.</p> <p>vi. The Localism Act 2011 A briefing note was provided which updated on the implications of the Localism Act. Further information would be provided as it emerged, and a Plain English Guide to the Localism Act was available at: http://www.communities.gov.uk/publications/localgovernment/localismplainenglishupdate .</p> <p>vii. Royal Wootton Bassett Signs Auction The Chairman was pleased to announce that a total of £3,320 had been raised when two large Wootton Bassett town signs and two template Royal Wootton Bassett signs were auctioned on eBay. The money raised would be donated to the charity Help for Heroes.</p> <p>viii. Armed Forces Covenant Scheme In August 2011 the Ministry of Defence published information about £30million funding for a new Community Covenant Grant Scheme, intended to provide financial support to projects at a local level. Wiltshire Council was encouraging groups and organisations to apply, and more information about the criteria and application process was available at: http://www.mod.uk/DefenceInternet/AboutDefence/WhatWeDo/Personnel/Welfare/ArmedForcesCovenant/ArmedForcesCommunityCovenant.htm</p>
6.	<p><u>40-Unit Extra Care Scheme in Cricklade Area</u></p> <p>In January 2011, Wiltshire Council's Cabinet approved the Older People Accommodation Development Strategy, which identified a need for a 40 unit extra care scheme within the Cricklade area. In order to progress this, it was proposed to establish a working group with representatives of the local</p>

	<p>community to identify a suitable site for this development and to work together to deliver this facility through the agreement of the design and specification.</p> <p>Representations would be invited from the Town Council and other partners together with interested members of the local community to be part of the process. The recommendation was that this group would become a sub-group to the Cricklade Shadow Community Operations Board which reported to the Area Board. The terms of reference would be produced in due course.</p> <p><u>Decision</u> The Area Board agreed that the proposed working group to be formed to look at the feasibility of this initiative would be assigned to the Cricklade Shadow Community Operations Board as a sub group, and would report on progress to the Area Board via this medium.</p> <p>In order to progress this, Councillor Peter Colmer agreed, at the request of Councillor Jacqui Lay, to include representation on the group from Purton/Lydiard when developing the group's Terms of Reference.</p>
7.	<p><u>Task Group Reports and Decisions</u></p> <p>Updates were received as follows:</p> <ul style="list-style-type: none"> i. Community Area Transport Group The notes of the meeting held on 12 January 2012 were received and noted. The next meeting of the Community Area Transport Group would be held on 15 March 2012. ii. Neighbourhood Planning Forum A meeting had taken place on 14 December 2011 and it was agreed to support continued work towards the development of a Neighbourhood Plan for the Community Area. The next meeting would be held on 1 February 2012, when it was expected to formally endorse Terms of Reference and begin to draw up a programme of work. <p><u>Decision</u> Councillor Mollie Groom was appointed as the Area Board's second representative to the Neighbourhood Planning Forum.</p> <ul style="list-style-type: none"> iii. Cricklade Shadow Community Operations Board (COB) A report was provided which updated on the outcomes of the second round of consultation that had been carried out in December 2011. By the end of January, all group consultation would be complete and more work done on understanding the service provision for each location. <p>Before the Area Board meeting on 28 March 2012, it was anticipated that a firmer proposal would be available, based on desktop appraisal of options, and a brief would be drawn up for initial feasibility exercises to</p>

	<p>take place.</p> <p>iv. Royal Wootton Bassett Shadow Community Operations Board (COB) The Shadow COB had continued to meet since the last Area Board meeting. Of note was the presentation at the Wiltshire Council Cabinet meeting in December 2011, and the resulting support and encouragement of the Cabinet. The Cabinet agreed a proposal from the leader of the Council that the Transformation Team formally sought partners to deliver the proposal, particularly with the MOD in relation to the Defence Training Centre at Lyneham. This dialogue was ongoing.</p> <p>An equalities workshop event was held by the Shadow COB at the beginning of December. The Shadow COB had noted all of the discussion and feedback and would be reflecting on this through the next phase of work.</p> <p>The Shadow COB also noted that one of the weaknesses had been in the field of communications and as the project continued, it was seeking ways to address this. Officers from Wiltshire Council had offered additional support.</p> <p>In response to a question regarding provision of a pool in the Royal Wootton Bassett area, Mark Stone, Transformation Director, reported that Wiltshire Council was currently entering into conversations with the MOD regarding funding for the wider campus proposal, as per the request from Cabinet. In the interim, various options were bring considered including a proposal for the provision for a temporary facility for a 12-week period, but further feasibility work was required before a decision could be made. The Council would work to ensure that a pool was available in line with the original timescale commitment from the Area Board.</p> <p>v. Voices Working Group Councillor Jacqui Lay reported that the Wiltshire Voices Project, which had been supported by the Area Board through a Performance Reward Grant, had been under way since October 2010. The focus of the project was to work with people suffering from memory loss.</p> <p>After some initial meetings, a meeting of the Steering Group would be held on 30 January 2012, and it was hoped that work would begin to plan a community event, to be held in March.</p>
8.	<p><u>Funding Applications</u></p> <p>a) Community Area Grant Scheme The Area Board considered the following applications to the Community Area Grant Scheme:</p>

i. Jenner Hall

The sum of £5,000 was requested to assist with the repair of the roof.

Decision

The Area Board awarded the sum of £5,000 to the Jenner Hall.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

ii. Royal Wootton Bassett & Cricklade Extended Services

The sum of £2,500 was requested for Play Schemes.

Decision

The Area Board awarded the sum of £2,500 to Royal Wootton Bassett & Cricklade Extended Services.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

Councillor Allison Bucknell took the opportunity to remind people of the Community Cinema project, which was starting with its first event on 2 March 2012 in Wootton Bassett School at 7pm. Tickets were £5 per person and the first screening was of 'Tinker Tailor Soldier Spy'. More information would be distributed via the Community Area Network.

b) Area Board Projects Scheme

The Area Board considered an application for £5,000 for a project to help support the local business and economy by increasing visitor numbers throughout the Community Area.

Decision

The Area Board awarded the sum of £5,000 to this Area Board Project.

It was requested that, as part of this project, more comprehensive information on the heritage, history and attractions of each community should be incorporated into the Visit Wiltshire website.

It was also requested that regular updates on the progress of this project should be reported to the Area Board, and that the relevant contact details of members of the Chambers should be passed to the members of the Area Board.

c) 2012 Community Projects and Events

The Area Board considered an application for £600 from St Bartholomew's Flower Guild for a Jubilee weekend flower festival.

Decision

The Area Board awarded the sum of £600 to St Bartholomew's Flower Guild.

9.	<p><u>Break - refreshments and networking opportunities</u></p> <p>A 30-minute interval was held for refreshment and networking opportunities.</p>
10.	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update from Wiltshire Police was received and noted, and Inspector Chris Martin reported that Wiltshire was now the safest county in the country.</p> <p>The number of thefts from motor vehicles had risen quite significantly in the period, so the Police were strongly advising people to secure their vehicles properly. The Police also advised that owners of quad bikes installed trackers to their bikes, as this significantly reduced the chances of locating them should they be stolen.</p> <p>ii. Wiltshire Fire and Rescue Service The written update was received and noted. There were no further updates.</p> <p>iii. NHS Wiltshire The written update was received and noted. There were no further updates.</p> <p>iv. Parish and Town Councils The written updates from Broad Town Parish Council, Cricklade Town Council, Purton Parish Council and Royal Wootton Bassett & Cricklade Town Council were received and noted.</p> <p>Lyneham & Bradenstoke Parish Council reported that a budget of £3,000 was available to offer grants to communities for events that would celebrate the Diamond Jubilee. There was also the idea of holding a first ever fete for Lyneham, so anyone interested in getting involved should contact the Parish Council.</p> <p>Royal Wootton Bassett Town Council was holding a 'community breakfast' at the Memorial Hall on Saturday 4 February from 10am until midday. Everyone was welcome to attend and would be encouraged to take part on a consultation exercise.</p> <p>v. Chambers of Commerce The Royal Wootton Bassett Chamber of Commerce had carried out a customer high street survey to get people's opinions on what was good and bad about the high street.</p> <p>The Chamber was also keen to hear from any groups or businesses</p>

	<p>looking to increase visitor numbers to their businesses or to the area.</p> <p>vi. Westlea Housing Association The written update was received and noted.</p> <p>vii. Community Groups Updates from the Wootton Bassett Sports Association and Rural North Partners were received and noted.</p>
11.	<p><u>Economy and Enterprise</u></p> <p>The main theme for the evening was Economy and Enterprise, which included a presentation from the MOD on the future plans for the RAF Lyneham site.</p> <p>Presentations were received as follows:</p> <ul style="list-style-type: none"> • Capt John Sunderland RN, Chief of Staff, Defence Technical Training Change Programme. • Stephen Harness, Senior Town & Country Planner, Defence Infrastructure Organisation. • Ian Cambrook, Military Civilian Intervention (MCI) Programme Manager, Wiltshire Council. • Alistair Cunningham, Service Director Economy & Enterprise, Wiltshire Council. <p>Please see Appendix 1 to the minutes for summary details of the MOD presentations that were given.</p> <p>Following the presentations, a question and answer session was held, which provided an opportunity for questions to be asked of any of the guest speakers. The following is a summary of the key points and issues that arose from this session:</p> <ul style="list-style-type: none"> • There was some concern regarding the level of policing for the area with the RAF site being vacant, particularly considering the additional cuts to the number of Wiltshire Police Officers that would happen by the end of the financial year. This was acknowledged as an urgent issue and was currently being considered. Wiltshire Police reported that the Neighbourhood Policing Team would remain in place, but was keen for the MOD to replace the Police Officer as soon as possible. • The presentation of the site, including features such as the Comet at the main entrance, would be considered along with the overall plans of the site and would need to take into account all of the services which would be based at the site. • Facilities for young people, such as the bowling alley, were acknowledged as urgent issues for the local community and were in the process of being considered. • Defence Technical Training services were being withdrawn from a

number of stations around the country, but this should not necessarily be taken to assume that those stations would close altogether.

- The Secretary of State's announcement that Defence Technical Training would move to Lyneham should go some way to reassure the community that there was a commitment and intention to progress these plans, but there was a lot of work to be done to get there.
- Concern was raised regarding the number of children anticipated to come to the area, and the mechanisms for preparing for their education. Unfortunately the MOD posting methods were complex and it was not always possible to provide schools with forewarning of new pupils, but this was recognised as an important issue and efforts would be made to minimise the impacts on the children and on the local schools.
- Wiltshire Council was working hard to mitigate the impact of the changes that were happening at RAF Lyneham, such as support for local businesses, working with the Chambers of Commerce, developing an Incubation Centre in Royal Wootton Bassett to assist new businesses and the 'Fredricks Wiltshire' fund to provide funds for businesses that wanted to expand.
- It was acknowledged that much of the MOD housing in Lyneham would remain occupied during the transition period which should minimise the impact on local businesses. A number of contractors would also be coming to the area during the development stages of the project which would also go some way to help the local economy.
- Local businesses were encouraged to join their local Chamber of Commerce, and to determine what the main concerns were and work together to achieve positive outcomes during the difficult times. Working with neighbouring community areas was also encouraged.
- The closure of the Hive in September was causing some concern for the local community. This was recognised as an issue for local people and was currently being considered along with the other local issues that had been identified by the community.
- Some concern was raised regarding the security of the site whilst it remained unoccupied during the transition period, particularly with the increase in scrap metal crimes. It was reported that the houses would mostly remain occupied which should help with security issues, but the security of the main site was currently being discussed in detail as part of the developing plans for site, though detailed arrangements for continuing security could not be made public.
- The size and layout of the site did allow for some flexibility in its use, and there was a possibility that other services could be based there that would potentially attract visitors.
- Part of the normal planning process for the site would include a full transport assessment and a study of the impact of people travelling to and around the site. It was hoped that sustainable modes of travel would be used where possible.

Please see Appendix 2 for a list of frequently asked questions regarding the future plans for RAF Lyneham.

	<p>Finally, Councillor Allison Bucknell, as the local member for Lyneham, encouraged local people, groups and businesses to feed any questions or issues they might have in to the Lyneham Steering Group. Details of the Lyneham Steering Group were available through the local councillors.</p> <p>The Chairman thanked all of the guest speakers for attending the meeting and for contributing to such a valuable discussion.</p>
12.	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control Services, provided an update on his portfolio responsibilities as follows:</p> <p>Waste The key priority with regards to waste was the rollout of the Council's new services, which included a fortnightly collection of plastic bottles and cardboard, a fortnightly collection of black box recycling, an optional fortnightly collection of garden waste and fortnightly collection of general household waste. Landfill taxes were rising and Wiltshire Council was keen to exceed its target of achieving a recycling rate of 50%.</p> <p>Property When Wiltshire Council became a unitary authority, it inherited some 95 buildings from the four district councils. Plans were on course to dispose of these unwanted buildings and create four main Council hubs. This would reduce the Council of the burden of these inefficient buildings, and would also reduce the Council's carbon footprint.</p> <p>Environment The Council was driving efficiencies through its Transformation Programme, and the County Hall refurbishments were on course to achieve energy cost savings of 40%. There were also initiatives to encourage households to have cavity wall and loft insulation installed to further improve efficiencies.</p> <p>Development Control The Draft Wiltshire Core Strategy would shortly go before Council for endorsement for public consultation, which would last for 6 weeks from 20 February 2012. This was a very comprehensive plan for Wiltshire would cover the period to 2026. Other developments included the implications of the Localism Bill, further details of which were expected to emerge soon, and the Council was also working to develop a new IT system to replace the systems that were inherited from the former authorities.</p> <p>The following questions and comments arose:</p> <ul style="list-style-type: none"> • Concessions were available for households or organisations with specific

	<p>requirements, such as surgeries or large households. Any queries should be directed to the Waste Team.</p> <ul style="list-style-type: none"> • Weighted woven plastic sacks were available upon request for any households that had difficulty storing the large recycling bins. <p>The Chairman thanked Councillor Sturgis for his update.</p>
13.	<p><u>2012 - A Year of Celebrations</u></p> <p>Laurie Bell, Director of Communications, reported that a 2012 Working Group had been formed following the decision at the previous Area Board meeting, and work was underway to bring ideas to life for 2012 events.</p> <p>A report was circulated which outlined Wiltshire Council's plans to celebrate the Queen's Diamond Jubilee with a celebration event to be held in Salisbury. The precise date of the event could not be confirmed at this time but would be either 1 May or 2 May 2012.</p> <p>Each Area Board was invited to have a 'jousting tent' at the event, to showcase the history and democracy of their local areas. Specific details regarding the size of tent and facilities required was now needed in order to progress the arrangements of the event.</p> <p><u>Decision</u> The Area Board delegated the responsibility of determining the specific details of requirements for the Diamond Jubilee event to the 2012 Working Group.</p>
14.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and requested that people took a moment to complete the feedback forms.</p> <p>Specific thanks were extended to the guest speakers who had all contributed throughout the meeting.</p> <p>The next meeting of the Royal Wootton Bassett & Cricklade Area Board would be held on Wednesday 28 March 2012, 6pm at Cricklade Town Hall.</p>

Defence Technical Training Change Programme (DTTCP) Presentation to Royal Wootton Bassett & Cricklade Area Board 25 Jan 12 Summary

Defence Technical Training Now

- Tri-Service, all ranks
- Trainee technician to postgraduate Chartered Engineer +
- 3 disciplines:
 - Aeronautical Engineering
 - Electro-Mechanical Engineering
 - Communications & Information Systems
- Type of training
 - Phase 2 (initial specialist training) & Phase 3 (career, refresher and equipment-specific courses)
 - Technical, Contextual & Military
 - Residential (and Distributed)

Context

- Defence Training Review, Strategic Defence & Security Review (2010)
- Current training delivery
 - Formal specification, design, delivery and appropriate accreditation.
 - Volume, content & quality of training to meet Army / Royal Navy / Royal Air Force declared need
 - Knowledge, Skills, Attitudes & Behaviours
 - Wide variety of training delivery (in-house, out-sourced, partnerships)
- Continuous need for training
 - Ever-changing military need (new threats, tactics, technologies, equipment)
 - Continuously developing workforce (career development, turnover)
- 21st Century drivers
 - Learning methodologies & technologies.
 - External and internal expectations.

DTTCP Vision

‘The provision of a cost-effective, affordable system for the timely provision of the correct numbers of suitably-skilled, flexible military personnel trained in aeronautical engineering, electro-mechanical engineering and communications and information systems, in order to contribute to the delivery and maintenance of operational capability within Defence.’

- Keeping pace with ever-changing technology & operational needs
- Exploiting new learning methods and technologies
- Making the most efficient use of our people
 - Student & staff time
 - Access to learning at own base / when operational
 - Meeting ever-increasing expectations
- Efficiency of estate, training infrastructure and support

.....whilst ensuring continuous output of trained personnel for the Front Line.

DTTCP Objectives & Benefits

Strategic Objectives

- Maximize training efficiency
- Improve training environment and experience
- Deliver Technical Training within allocated resources (£ and people)

End Benefits

- Increased ability to deliver to the Front Line Commands' requirement
- Lower operating costs & lower capital investment
- Higher training retention rate

Type of training

- Phase 2 (initial specialist training) & Phase 3 (career, refresher and equipment-specific courses)
- Technical, Contextual & Military
- Residential (and Distributed)

•Scale (today)

- c.25,000 students per year ('turnover')
- c.5,200 students at any one time (the 'Standing Student Population')
- Approx 46% Army, 31% Royal Air Force, 23% Royal Navy
- c.3,700 military & Civil Service staff across 9 sites

Secretary of State for Defence's Statements 18 Jul 11

SofS Oral Statement on 'Defence Transformation' [Official Record 18 Jul 11: Col 643](#)

The Defence Technical Training programme will move to Lyneham, guaranteeing its future. More details of these and other estate-related decisions are in the written statement I have laid today. The planning work, including the investment required to adapt sites, will now get under way, based on this strategic direction. It will involve consultations with local communities as appropriate and other statutory obligations that we will need to fulfil.....

Written Ministerial Statement [Official Record 18 Jul 11: Col 66WS](#)

.....RAF Lyneham is the preferred location for future defence technical training. This confirms that the Department will withdraw from Arborfield in Berkshire and Bordon in Hampshire, releasing the sites for sale by 2014-15 at the latest.

Context (reminder...)

- Defence Training Review, Strategic Defence & Security Review (2010)
- Current training delivery
- Continuous need for training
- 21st Century drivers
- Programme assumptions & constraints:
 - Phased build & moves of training to Lyneham.
 - Each phase subject to normal Departmental / Government investment approvals and scrutiny

Where is the programme now?

Timetable

- Must have moved from Bordon and Arborfield by 2015
- Aspiration for DTT fully established at Lyneham by 2020

Approach

- Phased building and moves of training to Lyneham
- Each Tranche (phase) requires Ministry of Defence (and Treasury) approval
- Reduction in the current numbers

Early stages of planning

- How we will / might deliver the training at Lyneham is yet to be decided
- Implications for infrastructure, potential employment and exact scale are yet to be determined but there are the following assumptions.
 - Need the whole site and the Service families Accommodation
 - No training need for a fully operational airfield

- Technical training plus the Royal Electrical and Mechanical Engineers (REME) Regimental Headquarters on site
- Possibly 1,950 students and staff (excluding contractors) at Lyneham by 2015
- Possibly 4,300 students and staff (excluding contractors) when fully established
- Not final nomenclature decided. Not (yet) styled Defence Technical College

Progress to Concept Master Plan

- Detailed examination of the site to identify the best use of the existing assets
- Scoping of ecological and land quality surveys to identify where further work would be required
- Consideration of a wide range of environmental / sustainability issues such as access, utilities, historic environment, landscape, community amenities
- Concept Master Plan prepared to scope consultations, further detailed surveys of the site and assessments
- Site to be developed in tranches, but important that Concept Master Plan caters for the whole programme's needs
- Results of this work will then be used to inform the development of a consultation master plan.

Lyneham Site Planning Phases

- Detailed engagement with Wiltshire Planning Department
- Detailed engagement with National Bodies to identify further work / surveys needed
- Early public consultation (consistent with the approach taken by Wiltshire Council to Community Involvement) - Contacts to be provided
- Formal consultation in lead-up to Planning Applications

Current Intentions:

- First Planning Applications to establish the principle of the use of the site for Defence Technical Training
- Ministry Of Defence competition for detailed design / construction
- Further public consultations as part of preparations of detailed Planning Applications
- Training established by end 2015
- On-going community consultation over site issues throughout this process and after training is established

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Royal Wootton Bassett and Cricklade Area Board – 25 January 2012

Future of Lyneham

Frequently Asked Questions

- 1 Q How many RAF personnel are left at RAF Lyneham, and when will the final RAF person leave the base?**
- A** Current RAF/dependant population is approximately 1,000, reducing to zero by December:
- Apr 2012 – No 1 Air Mobility Wing (approx 300 staff) moves to RAF Brize Norton.
- Sep 2012 – All remaining moves (C130J Hercules simulators, Tactical Medical Wing, 47 Air Despatch Squadron, Royal Logistics Corps) to RAF Brize Norton completed. All remaining services close down. Approx 100 staff remain, reducing to zero by Dec 2012.
- 31 Dec 2012 – RAF Lyneham closes; MOD retains site ownership.
- Defence Technical Training (DTT) is likely to establish a team of approximately 30 at Lyneham by October 2012
- 2 Q What is happening to the empty houses “outside the wire”?**
- A** Some of the Service Family Accommodation (SFA) may become temporarily surplus. The housing is owned by Annington Homes Ltd who will rent out the housing during that period, so it does not remain vacant. The MOD will continue to liaise with the local community over these changes. When DTT is fully established it is expected that all SFA will be required to serve the staff / student population.
- 3 Q What provisions are in place to support the families during the drawdown?**
- A** SFA and Army Welfare are supporting the needs of individual families. The Community Development Worker will leave at the end of Mar 2012 and there are no current plans to replace this post.
- 4 Q What is the future of the Youth Club (RAF facility)?**
- A** In September 2012 the Youth Club will close and the Airplay programme will cease. Future requirement for Youth Club is to be determined.
- 5 Q What support will be offered to maintain support groups and activities (e.g. parent and toddler groups provided by the RAF) ?**
- A** No RAF facilities will be available to support these groups from September 2012. The closure of some facilities may occur much earlier as a result of the reduced availability of RAF personnel to administer and support these facilities.

- 6 Q When will the RAF HIVE close?**
- A** The HIVE is currently scheduled to close when the RAF withdraws from Lyneham. The MOD is aware of the important role played by the HIVE and Community Centre. Discussions are underway to establish how services may be continued during the transition period between the RAF withdrawal and establishment of DTT at Lyneham.
- 7 Q What support is the business community getting to tide them over until the DTTC is fully up and running?**
- A** Talks continue with Chambers of Commerce and Wiltshire Council. Lyneham will be included in the new Swindon and Wiltshire Local Enterprise Partnership and Wiltshire Council is opening an incubation centre at Wootton Bassett to support the creation of new business in the area later this year.
- 8 Q How many local jobs will there be for non-military personnel?**
- A** Services (as at other MOD sites) are contracted on a service (not employee) basis. Details of employment opportunities will not be known until these services have been specified and potential contractors' proposals received.
- 9 Q Will the local NHS medical provision cope with the additional families?**
- A** On-site medical support will be provided for military staff and students. NHS provision for others will be considered as part of the normal Planning Process.
- 10 Q Who is going to maintain those parts of the site which are outside the wire, e.g. clearing ditches in winter, tree cutting, grass cutting, etc?**
- A** MOD continues to own the site and will seek to maintain the same maintenance regime currently operated.. Responsibility for grass-cutting around SFA housing remains with Modern Housing Solutions (MHS).
- 11 Q Who is responsible for the security of the site?**
- A** Security at MOD sites is subject to continuous assessment. The site at Lyneham will be maintained in accordance with MOD policy, which will reflect the use and occupancy of the site. For obvious reasons of security, exact details of the composition of the security force will not be publicly released.
- 12 Q Who is responsible for security of the vacant housing?**
- A** Policing of the SFA estate is the responsibility of Wiltshire Police.
- During the transition period of 2012 RAF police will provide irregular patrols of the SFA estate for deterrent purposes.

- 13 Q With the departure of the MOD Community police presence, will the police house be retained, and will there be a replacement police officer?**
- A The incumbent MOD Community Constable is due to retire at the end of March 2012. At present there are no plans to replace him.
- 14 Q Who will look after the MOD / Defence Infrastructure Organisation (DIO) (formerly Defence Estates) owned play areas?**
- A Play areas within the SFA 'patch' will continue to be maintained as part of the MHS contract.
- 15 Q What will happen to the civilian houses that rely on RAF Lyneham for water supplies?**
- A Where the lease documents state the MoD is obliged to provide this service to surrounding homes it will continue to do so.
- 16 Q What will happen to the memorials at RAF Lyneham?**
- A As owner of the site, MOD will retain responsibility for the memorials.
- 17 Q What is going to happen to the Crèche and Pre-School?**
- A The operation of the Bumble Bees Crèche and the Little Alberts Pre-School are self-financing albeit that they rely on MOD accommodation. The need for continued provision of the accommodation has been noted and is subject to further discussion.
- 18 Q How are the Primary and Secondary schools supposed to deal with the variable numbers of pupils? There is little warning when families arrive?**
- A Where information is known about bulk transfers of military personnel, MOD shares this information with the schools. DIO Housing does not currently have a mechanism for forewarning the individual pupil numbers when families arrive / leave ad hoc.
- 19 Q Is there going to be any flying back at Lyneham when the DTT is up and running?**
- A There is no DTT requirement for an operational airfield. It is expected that the runway will be re-developed for training purposes.
- 20 Q How many people are likely to be based at Lyneham DTT at any one time?**
- A Exact numbers have yet to be determined. It is currently anticipated that possibly 1,950 students & staff will be at Lyneham by 2015, rising to 4,300 when training is fully established. This does not include contractor staff involved in support to training / the establishment.
- 21 Q Will people based at the DTT be using much of the facilities outside of the wire (e.g. pubs, shops, restaurants)?**
- A The DTT site will have a significant permanent staff population and large, albeit changing, student population (with courses ranging from 1 week to a year. Students will not be 'confined to camp'. It is anticipated that the SFA will be fully occupied.

- 22 Q Is there likely to be much additional traffic generated by DTT?**
- A** Traffic volumes will be subject to detailed assessment and discussion with Wiltshire Council Planning Department.
- 23 Q Is there likely to be much noise generated by DTT?**
- A** Noise will be taken into account in site design. Noise Assessment is also a component of the formal Planning Process. However, the site will no longer be an operational airfield.
- 24 Q What is DTTCP?**
- A** The Defence Technical Training Change Programme is a complex MOD change management programme whose aim is to modernise technical training for the Armed Forces to: reduce staff and trainee manpower costs and respond to Service and learner requirements; rationalise training estate to provide sufficient accommodation of the right quality in the most cost-effective way.
- 25 Q What does Defence Technical Training involve?**
- A** DTT is the training of Army, RN and RAF Aeronautical Engineers, Electro-Mechanical Engineers and Communications & Information Systems specialists, from initial training throughout their careers. It ranges from trainee technician to postgraduate Chartered Engineer+ and covers Technical, Contextual & Military aspects. DTT is currently delivered at 9 sites.
- 26 Q When will training start at Lyneham?**
- A** The move of DTT to Lyneham will be phased. It is anticipated that training will commence at Lyneham by 2015. It is anticipated that a Planning Application seeking to establish the principle of the use of the site for DTT will be submitted from early to mid 2013.
- 27 Q How will the local community be kept informed of developments?**
- A** DTTCP will work with the Community Area Board as its prime focus for community liaison in addition to formal discussion with Wiltshire Council Planning Department. MOD will welcome support from both the Community Area Board and Planning Department when we come to planning consultation. DTTCP will make further details available as soon as the programme develops, both through MOD's website and through Wiltshire Council.

Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
- Distance from the nearest alternative recycling sites
- Number of homes the site is serving
- Ease of use (eg access and parking)
- Ease of emptying the bins
- Condition of the site
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012.**

Royal Wootton Bassett & Cricklade Area Board – Wednesday 28 March 2012

Chairman's Announcements

Review of Polling Districts and Polling Places– Consultation

Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

The 2009 County of Wiltshire Order not only set up the new unitary divisions, but also established new town wards in most urban areas which are co-terminous with the divisions. This will allow us to rationalise a number of polling districts, as they will take effect for the 2013 elections. Until then, the council has had to have polling districts which recognise the boundaries of both the older town wards, and the unitary divisions, resulting in a number of small registers where they overlap.

In May 2013, there will be elections to directly elect members to the New Forest National Park Authority. The National Park affects three Wiltshire parishes, but its boundaries do not coincide completely with existing parish or polling district boundaries. This review proposes to create new polling districts in those parishes, in readiness for those elections.

The Council will need to approve a scheme of polling districts and polling places for the (Acting) Returning Officer (ARO) to then consider in order to select polling stations. The ARO is therefore obliged to be consulted during the review, and any representations must be published within 30 days of receipt.

We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

The Council has also prepared two documents which refer to proposed changes to polling stations and polling districts. These two documents have been amalgamated and sorted into Area Boards for ease of reference and relevance. A list of existing polling stations has also been compiled which has been separated into Area Board area for ease of reference. These are attached to this briefing note and are also available on the dedicated webpage (please see link below). We would seek your views on any of the points highlighted on this document or any other issues that you feel need to be addressed.

Due to the size of the Council's area and the number of polling districts and polling stations, it is not practical to send detailed hard copy maps to all consultees. However, officers have used the Geographical Information System to plot all existing polling districts, together with the position of known polling stations which is available to use on the dedicated webpage.

For more information on the parameters to use, please go to the webpage and click on the Review of Polling Districts – Briefing Note.

Submissions must be received in writing by Friday 25 May 2012. Forms can be completed online or download from the Council's website at:

<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm>

Submissions will then be reviewed with a final scheme being presented to Full Council for approval in July 2012.

Electorate as 1 December 2011					Parliamentary Constituency
Polling Districts	Polling Place		Polling Station	Area Board	
OS1	Bradenstoke	703	Bradenstoke Village Hall, Bradenstoke, Chippenham, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
MJ1	Broad Town	496	Broad Town Village Hall, Broad Town, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
NK1	Clyffe Pypard	240	Clyffe Pypard and Bushton, Village Hall, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
OR1	Lydiard Tregoz	419	Hook Village Hall, Hook, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
OK1	Latton	434	Latton Village Hall, Croft Lane, Latton, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
PU3,PU4,PV2,PU5,PV1	Wootton Bassett	5,178	Lime Kiln Leisure Centre, Lime Kiln, Wootton Bassett	Royal Wootton Bassett and Cricklade	North Wiltshire
OW1	Marston Meysey	172	Marston Meysey Village Hall, Marston Meysey, Cricklade, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
PU1,PU2	Wootton Bassett	4,125	Memorial Hall, Station Road, Wootton Bassett, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
OQ1	Lydiard Millicent	1,298	Parish Hall, The Street, Lydiard Millicent, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
PJ1	Purton	243	Purton & Cricklade YFC Hut, Purton Stoke, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
PI1,PI2	Purton	3,173	Purton Village Hall, Station Road, Purton, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
OT1	Lyneham	2,139	St Michael & All Angels Church Hall, Calne Road, Lyneham, Chippenham, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
PT1	Tockenham	209	Tockenham Village Hall, Tockenham, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire
NT1	Cricklade	3,372	Town Hall, High Street, Cricklade, Swindon, Wilts	Royal Wootton Bassett and Cricklade	North Wiltshire

Particular Points for Review

Royal Wootton Bassett and Cricklade Area Board

This information has been extracted from the 2 master documents that are published on the website - Polling Places and Polling Stations for Review and Proposed Changes to Polling Districts so that it is relevant for each Area Board.

Polling districts where the polling station is situated outside of the parish or Unitary Division

This has to be recorded to denote that the polling place is outside of the polling district or Unitary Division which is permissible within the Regulations.

Polling District	Parish/Unitary Division	Polling Station	Polling Place	Constituency
PI2	Braydon	Purton Village Hall, Station Road, Purton, Swindon, Wilts	Purton	North Wiltshire

Changes to Polling Stations

This is a list of polling stations that are no longer available for use

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
NONE				

This is a list of temporary polling stations used

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
NONE				

Polling Districts to be merged

Unitary Division	Polling District	Merge with
Wootton Bassett East	PU4	PU3

Wootton Bassett East	PV2	PU3
Wootton Bassett West	PU5	PV1
Wootton Bassett South	PU2	PU1

Polling Districts to be split as electorate above 2500

Unitary Division	Polling District	Electorate
Cricklade and Latton	NT1	3,372
Purton	PI1	3,128
Wootton Bassett North	PV1	3,444
Wootton Bassett South	PU1	3,888

Other proposals

Unitary Division	Polling District	Issue	Proposal
NONE			

Please note that this document represents particular points which the Council are aware of. However, submissions are welcome on any of these points or any other areas which have not been listed.

Royal Wootton Bassett & Cricklade Area Board – Wednesday 28 March 2012

Chairman's Announcements

Wiltshire Voices – Memory Event

Cllr Jacqui Lay recently organised an event within the Wiltshire Voices Project for persons experiencing poor memory and which was held at Noremarsch Hotel Royal Wootton Bassett on 2 March 2012.

Details of the event which was very successful are included separately under task group updates but I would like to record the Area Board's formal thanks to Jacqui for having organised this event.

Area Board Meeting Format

The Area Board has, as those attending will be aware, recently been trialling a new format of format for meetings.

This has included a separate business meeting followed after a refreshment break by a separate session incorporating any detailed presentations.

The Area Board would be interested in having any feedback on this meeting format which will in any event be reviewed during the May 2012 Area Board Meeting. Any advance comments would be welcomed and can be submitted either to our Democratic Services Officer Penny Bell Bell, (penny.bell@wiltshire.gov.uk) or to the Chairman Cllr Peter Doyle (peter.doyle@wiltshire.gov.uk).

Cotswold Water Park Joint Committee

Governance arrangements for the Cotswold Water Park have recently been reviewed by the principal local authorities with responsibility for the Water Park (Gloucestershire, Wiltshire, Cotswold District and Swindon Borough).

The Joint Committee on 16 March 2012 decided to recommend to the constituent local authorities that the Joint Committee be dissolved from 31 March 2012.

New Governance arrangements will provide for the inclusion of CWP responsibilities within the portfolio of a cabinet member from each of the Local Authorities, a joint Officer Liaison Group and a new Parish Liaison Framework Panel. The new arrangements have the full support of all four principal local authorities.

The function of the Officer Liaison Group will focus on the implementation of the CWP Strategic Review and the Masterplan (2009); liaison over funding and delivery agreements, cross boundary issues and liaison on support for the local community enabling cohesive neighbourhood and community planning.

Royal Wootton Bassett & Cricklade Community Area

Community Area Transport Group meeting

Held on Thursday 15th. March 2012 at Cricklade

Notes of the meeting

1. In attendance

Town/Parish Councillors – Alan Pflieger (Lydiard Millicent, Veronica Stubbings (Broad Town), John Harmer (Cricklade), Gina Chapman (Cricklade) Ray Thomas (Purton), Mike Bell (Purton), Derek Bunney (Lyneham & Bradenstoke), Geoff Greenaway (Purton, observer)

Unitary Councillors - Peter Doyle (Chairman), Peter Colmer (Note taker), Mollie Groom, Jacqui Lay, Alison Bucknell

Wiltshire Council Officers – Steve Hind, Spencer Drinkwater

2. **Welcome & Introductions** – at this point Councillor Doyle advised the group that Alison Sullivan (Community Area Manager) was on long term sick leave, the group requested that their best wishes for a speedy recovery be passed on to her.
3. **Apologies** – Councillor Bill Roberts
4. **Notes of previous meeting held on 12th January 2012**
- i. Broad Town initiative – it was reported that there is a delivery problem with the entrance gates, with an anticipated delivery date of early May. Parish contribution already released ahead of installation. A review of the small stretch of road that has a 40 mph speed restriction (convert to 30 mph) was requested, together with a further metro count once the entrance gates had been installed – ACTION STEVE HIND
 - ii. Lydiard Millicent initiative– it was reported that there is a delivery problem with the entrance gates, with an anticipated delivery date of early May. Parish contribution already released ahead of installation.
 - iii. Cross Lanes –it was reported that the initiative (project cost 15k) had been completed with an overspend of circa £1k (to be funded centrally). £5k of the project cost to come out of CATG 2012/13 budget.
5. **Section 106 agreements** – Councillor Peter Doyle informed the group that the analysis of past section 106 monies had yet to be finalised and it was anticipated that this would be available by 17th. April 2012. He stated that it may be possible if appropriate to use this financial resource to fund viable transport related schemes.
6. **CATG Allocation 2012-2013** – it was confirmed that the CATG funding allocation for the forthcoming year was £14,205 (less the £5k committed for Cross Lanes) being net £9,205. Any unspent grant allocation for the year 2011-12 (circa £3k) maybe transferred to supplement the fund- ACTION PETER DOYLE

7. **C Class Roads, Speed limit review** – 2 roads were recommended for review with one reserve, i.e.
- i. C70 and C415 as priorities.
 - ii. C129 (first reserve) and C124 (both these to be priorities for the following year).
8. **Substantive schemes** –the following schemes were recommended for investigation for central fund funding i.e.;
- i. Feasibility study as to options for C16 Stones Lane (cost est. £2k)
 - ii. B4040 Malmesbury Road, Cricklade – pedestrian crossing (pedestrian count cost est. At £500)
 - iii. Willis Way, Purton – pedestrian crossing (pedestrian count cost est. At £500).

ACTION - PETER DOYLE to draft a proposal for the Area Board to consider funding the estimated costs of £3k from 2012/13 CATG funding allocation.

9. **SIDS**

- i. Batteries for the units- there was an ongoing issue with the batteries for the units which needed addressing.
- ii. There was confusion as to the process for both the review of existing sites and the process for new sites.

ACTION STEVE HIND to seek clarification from Vicky Oates.

10. **Community speedwatch** – Broad Town to circulate a summary of their recent figures, subject to their agreement. ACTION VERONICA STUBBINGS (completed).

11. **Any other Business**

- i. The Pry – Concern was raised as to who instigated a metro count at this location. ACTION PETER COLMER would try and get some information.
- ii. Issues log – It was agreed that a list of outstanding issues for the community area would be summarised on an excel spreadsheet – ACTION PETER COLMER
- iii. Traffic Regulation Orders – the consultation document to be circulated to all parishes in the community area – ACTION PETER DOYLE

12. **Date of next meeting** – to be advised but after the Section 106 analysis had been distributed.

Area Board Update 28th March 2012

Cricklade and Area SCOB

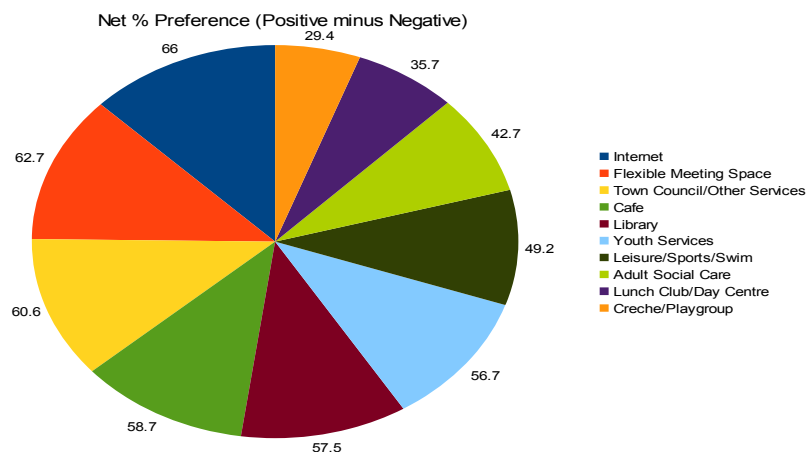
Previously the Cricklade and Area SCOB have reported back to the Area Board on the two rounds of consultation with local residents and users of facilities and services, in brief the findings were as follows.

The first round consultation took place in August 2011 and was in the form of a questionnaire which covered services needed and possible locations for a Campus. These questionnaires were delivered to each household in Cricklade and all surrounding Parishes were asked for their input.

What became very clear from this exercise was that the majority of people were very unclear on what a “Campus” was in the context of Wiltshire Council Services Provision – most people believing the term was more related to universities or colleges. Even so there was a majority vote in favour of a Campus Proposal.

But whilst the term “Campus” was unclear there was good feedback on the service preferences.

Services Required based on First Round Consultation Summer 2011



The Cricklade SCOB decided to undertake a second round consultation in a different way by directly talking to groups and also holding open sessions. This was more effective in explaining the concept of a “Campus” and helped with peoples’ understanding. A split site Campus was highlighted as being a more favourable option and a second round consultation was planned to crystallize service requirements in both sites.

Main Findings from the Second Round Consultation

A split site Campus was the favoured option with 86% of people feeling that was more appropriate for Cricklade Area. 98% of those consulted wanted the Library and Wiltshire Council services to be easily accessible and sited on the High Street. Of the two possible High Street Locations there was strong feeling about both of the potential sites, Ockwells (the existing Cricklade Town Council/Library) and the Police Station. Ockwells had high levels of support due to the history and the original financial contribution by the Town Council. There were also high levels of support for the existing Police Station which is a building right in the middle of the High Street badly in need of renovation and currently vastly underutilised.

In the second round of consultation the services highlighted as being important in each location, with approx. 70 – 90% support, were as follows:

Leisure Centre – Swimming, Hall, Outdoor Space, Youth facilities, Gymnasium, Tennis.

High Street – Library, Town and Wiltshire Council Services, Neighbourhood Policing Team, Tourist Information.

Based on the findings of both rounds of consultation, and the core requirements for a Campus, the Cricklade and Area SCOB have developed a plan of service provision by location.

Service Provision by Location in Cricklade

Leisure Centre	Leisure Centre and High Street	High Street
Leisure Facilities	Single Point of Contact, incl. Neighbourhood Police Team	Tourist Information/Shop
Community Catering Facility	Hot Desking Space (7 - total both sites)	Coffee Shop/Cafe/Kitchen Area
Activity Space (2)	Community IT provision	Library
Clinical/First Aid space	Meeting Room small	Museum Exhibit space
Youth outside space	Creche/Play Space	Exhibition space (Local Arts/Crafts)
	Personal Care facility	Public Toilets

The Cricklade SCOB feel strongly that Campus Facilities will be of great value to the Town and surrounding Parishes. After meetings with local groups, and related stakeholders e.g. Police, Library, Youth Services and Adult Extra Care professionals (along with Wiltshire Council officers) the SCOB believe there is a great willingness to make more localised service provision succeed.

The Cricklade SCOB feel that there is still a communications issue surrounding the Campus concept generally, and that it is important to formalise a working proposal that will give a much better picture of what can be achieved. Armed with a working proposal it is felt that there will be a great deal of enthusiasm and support for the delivery of the Campus – this stage will be a very meaningful consultation as many of the previous unknowns can be clarified.

Next Steps

Should the Area Board approve the work carried out so far by the SCOB, the next phase of work would be, with the assistance of the Transformation Team, with a brief to professionals to further research and develop the sites in order to: -

- Formalise a proposal by choosing a High Street Site
- Establish broad, high level principles of Wiltshire Council service delivery and demand driven services.
- Set out design principles.

- Examine all travel means and alternatives to/from the Campus sites.
- Further develop the campus proposal, after undertaking an Equalities review.
- Conduct more detailed discussions with a range of partners and services who may use space in the campus in order to identify their requirements and incorporate those into the design at an early stage.
- Consider initial feasibility studies that will assess existing infrastructure and services.
- Further develop a communications plan to ensure all voices in the community are heard and residents are informed of developments.
- Present the Working Proposal to the Wiltshire Council Cabinet for approval.
- To engage with and assist the Working Party looking at the feasibility of a 45+ bed, Extra Care Unit to be located in Cricklade, reporting to the Area Board through this SCOB.

Recommendations to Royal Wootton Bassett and Cricklade Area Board

The Royal Wootton Bassett and Cricklade Area Board is requested to continue to support this proposal regarding the development of the Cricklade Community Campus and consider making the following recommendation to Cabinet:

- Support a split-site community campus incorporating the existing Leisure Centre and a High Street location and that the Campus includes, as a minimum, all the services outlined.
- Develop this proposal so that it is delivered with minimal disruption to the existing services and facilities.
- Consider the proposal and business case in September 2012 as planned.

RS 8th March 2012

Wiltshire Voices – Memory Loss Event – Marsh Farm RWB – 2nd March 2012

The first public meeting for RWB & C Area Board Wiltshire Voices project took place on 2nd March 2012. The event, which was to engage with those residents in the community area whose lives are affected with memory loss either as a carer or someone with memory loss, was attended by over 60 people to include service providers, volunteer groups, fire brigade and Wiltshire council.

A short presentation of a film of another Wiltshire Voices project – Tidworth Area Board's Army Wives – set the scene of what was to be the outcome of these projects. It is not just about hearing from hard to reach groups of residents but for other members of the community to get involved, to hear the stories and aspirations and also for the council and councillors to be able to be aware of the needs of all people across the county.

This followed by a very interactive workshop to tease out key questions. Also available on the day, were a large selection of useful information for people to take away together with free home checks by the fire brigade. So there seemed something for everyone.

The films of these projects, together with the resource packs, will be available across the county and also can be used as part of training tools for Schools, Businesses, Communities and Service Providers to include Wiltshire Council.

One of the outcomes from the meeting at Marsh Farm is, that there seems to be a need for a community group run by volunteers and supported by professionals such as the Alzheimers Society. The group would be able to give a place of identity and provide useful information and shared experiences, workshops such as 'Singing for the Brain', social activities and also a place to meet people travelling the same journey through life.

There have been a number of people who have expressed an interest in doing this and this will be started off as soon as possible.

We discovered that there is an existing group in Swindon, called the 'Forget Me Nots' and there is an opportunity of some close working to model RWB & C Area Boards group in the same way. Plus there also seems to be a need from neighbouring areas to also have their own volunteer community group so the intention is to invite residents from Malmesbury and Calne and potentially Chippenham to sit alongside so that they can use the same model to set up their own groups (with hopefully inviting their neighbouring Area Boards to join them to then follow in their footsteps) there is the potential that these group will create a amoeba across the county and even further.

A big thank you for everyone who came and supported the event and who have showed interest to follow through with this project.

More is to come in future months – with the creation of the film and resource pack and hopefully a new group of volunteers helping themselves and others.

Cllr. Jacqui Lay and Steve Milton

Report to Royal Wootton Bassett and Cricklade Area Board
Date of Meeting 28th March, 2012
Title of Report Community Area Grants

Purpose of Report

To consider 5 applications for community area grant funding, totalling £11,822.

A summary of the applications together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)		Recommendation
10	Wootton Bassett Friends of Guiding: Refurbishment of Guide Hut - £2,916	<i>Approve</i>
11	Bath Spa University: Developing emotional resilience in schools - £5,000	<i>Approve</i>
12	Trustees of Purton Millennium Hall (Purton Parish Council): To provide new tables and trolley for Millennium Hall - £664	<i>Approve</i>
13	Lyneham Village Hall Committee: To provide block paving around Village Hall - £2743	<i>Approve</i>
14	Lyneham & Bradenstoke Parish Council: RAF Memorial Stone, Bench Seat and Landscaping - £500	<i>Approve</i>
Total requested:		£11,822
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:		£15,496
If all applications are approved the Board's balance will be:		£3,674

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet Member for Community Services. Under the terms of the delegation, Area Boards are required to follow the [Community Area Grant guidance and funding criteria](#).
- 1.2. In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. The Royal Wootton Bassett and Cricklade Area Board was allocated a discretionary budget for 2011/2012 of £51,680. In addition the Board carried forward funding from 2010/2011 of £6,769. This gave a total budget at the beginning of the financial year of £58,449. During the year, the Area Board has allocated or committed £42,953, leaving a balance remaining for allocation of £15,496.
- 1.4. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the criteria set by the Council and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. If grants are awarded in line with the Community Area Manager's recommendations, the Royal Wootton Bassett and Cricklade Area Board will have a remaining balance of £3,674.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

- 6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Royal Wootton Bassett Friends of Guiding	Refurbishment of Guide Hut	£2,916

8.1.1. The refurbishment of the guide hut facilities will help improve the lack of youth facilities in the area. All of the works are essential to ensure the continued operation of the activities offered at the hall.

8.1.2. This application fails to meet the Council's grant criteria. Because the application seeks more than £1,000 from the Board the applicants are required to provide match funding. In this case the applicants are contributing £1,000 towards the cost of the works, leaving a shortfall of £958. The application shows that the Royal Wootton Bassett Friends of Guiding hold free reserves of £2,505. In the circumstances the contribution of £1,000 is a sizeable amount. Seeking an additional £958 would leave the Group with a very low reserve, putting it at financial risk from unforeseen contingencies that may occur during the year. In view of this, it is recommended that the Board accepts the contribution of £1,000, waives the requirements of the criteria in respect of match funding and awards the grant as requested to enable this worthwhile local project to proceed.

8.1.3. It is **recommended** that, taking into account of the circumstances set out at 8.1.2 above, the Royal Wootton Bassett Friends of Guiding is awarded a grant of £2, 916 to assist with the upgrading of the hall lighting, replacement of a storage heater and the refurbishment of dated kitchen facilities.

Ref	Applicant	Project proposal	Funding requested
9	Bath Spa University	Developing emotional resilience in local schools	£5,000

8.2.1 This project builds on a pilot scheme in Melksham where children's centre and school staff, youth workers, parents and peer mentors have been trained in emotional coaching, a parenting technique, which has been used successfully in communities within the USA. The project seeks to replicate this work in the Royal Wootton Bassett and Cricklade community area. There is already a strong tradition of multi-agency working in Wootton Bassett; the extended schools cluster, local young people's development centres, Spurgeons Trust (children's centres), and Wiltshire Police will be involved with the project. The project will be supported by Bath Spa University in terms of staff time, expertise and evaluation/dissemination, until August 2013. This bid will cover the costs of training, network meetings and some staff release, for the first phase, in local schools and settings. Findings will be reported back to the Area Board by December 2012.

8.2.2 The Bath Spa team have already found significant qualitative improvements in relationships, confidence and better self-control - between children and adults in Melksham. Quantitative measures are also being developed. In Hull, where a similar approach was used, there was a 75% reduction in verbal abuse, 57% in physical violence, 76% in racist incidents and 80% in fixed term exclusions.

8.2.3 The project aims to engage with children, family members and other stakeholders in the area. The work addresses local priorities relating to children and young people, community safety and aims to improve confidence at school (KS2/4) and personal resilience. In these respects, the project addresses priorities set out in the Royal Wootton Bassett Joint Strategic Assessment.

8.2.4 Insofar as this project relates to a one-off discreet project in the Royal Wootton Bassett and Cricklade Community Area, the application meets the funding criteria, although it should be noted that:

- County-wide projects are not eligible for funding under the Community Area Grants Scheme - projects must relate to the community area concerned.
- Ongoing costs associated with subsequent phases of this project will not be eligible for further funding from the Area Board - Community Area Grants are not available for ongoing revenue costs associated with projects or services.

8.2.5 It is **recommended** that, subject to the points set out in 8.2.4 above, Bath Spa University is awarded a grant of £5,000 to support the emotional resilience project in local schools.

Ref	Applicant	Project proposal	Funding requested
8.3	Trustees of Purton Millennium Hall (Purton Parish Council)	To provide additional tables and storage trolley for the Purton Millennium Hall	£664

8.3.1 This application seeks to purchase additional tables and a storage trolley for the Purton Millennium Hall. These will be smaller tables to complement the existing full size trestles to enable a more flexible use of the hall and respond to the needs of different user groups.

8.3.2 The hall is an important local asset and the project aims to encourage cultural and leisure activities in the area supporting the priorities of the Community Plan (pp22/23)

8.3.3 This application meets the Council's grant criteria, although it should be noted that parish and town councils are expected to make a 50% cash contribution in respect of their own applications. In this case, the applicants are the trustees of the hall and even though the trustees are the parish councillors, the trust is a separate legal entity.

8.3.4 It is **recommended** that the Trustees of Purton Millennium Hall is awarded a grant of £664 for additional tables and a storage trolley.

Ref	Applicant	Project proposal	Funding requested
9	Lyneham Village Hall Committee	To provide block paving around Village Hall	£2,743

- 9.1.1. The enhancement of the hall surroundings will reduce ongoing future maintenance and improve accessibility for users of this important community asset. The hall is well used and provides an important local venue for a wide range of community activities.
- 9.1.2. Subject to the confirmation of funding from Lyneham Parish Council of £1,742, this application meets the Council's funding criteria.
- 9.1.3. It is **recommended** that Lyneham Village Hall Committee is awarded £2,743 to secure the provision of block paving around the hall, subject to the following condition:

Condition: *This award is subject to the confirmation of funding in the sum of £1,742 from Lyneham Parish Council.*

Ref	Applicant	Project proposal	Funding requested
10	Lyneham & Bradenstoke Parish Council	RAF Memorial Stone, Bench Seat and Landscaping	£500

- 10.1.1. The Parish Council has set aside £2,500 from its Reserves for this project and the RAF at Lyneham has donated a further £500. It is considered that Wiltshire Council would wish to be associated with the project that commemorates a wider association throughout Wiltshire. The stone is proposed to be made of Portland Stone with a carved inscription. It is anticipated that a bench will be placed adjacent to the memorial and flower beds will be planted nearby, both to be maintained by the Parish Council. It is important that this commemorative stone is erected before the RAF leaves Lyneham in December 2012. It was also felt appropriate that the stone is erected during the Diamond Jubilee celebrations and to form part of those celebrations.
- 10.1.2. The application meets the Council's funding criteria and would provide a lasting memorial to the contribution made to Wiltshire by the RAF and the deep support from the community during the recent repatriations.
- 10.1.3. It is **recommended** that Lyneham & Bradenstoke Parish Council is awarded £500 towards the cost of the RAF Memorial Stone, Bench Seat and Landscaping

Background papers:	Grant Application – Royal Wootton Bassett Friends of Guiding Grant Application – Bath Spa University Grant Application – Trustees of Purton Millennium Hall Grant Application – Lyneham Village Hall Committee Grant Application – Lyneham & Bradenstoke Parish Council
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Report Author	Steve Milton, Head of Community Governance Tel: 01722 434255 steve.milton@wiltshire.gov.uk
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Report to **Royal Wootton Bassett and Cricklade Area Board**
Date of Meeting **28th March, 2012**
Title of Report **2012 Year of Celebrations: Grant Applications**

Purpose of Report

To consider applications for grant funding.

A summary of the applications together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)	Recommendation
1. Christ Church Broad Town: Flower Festival and Scarecrow Trail (£250)	<i>Approve</i>
2. The High Bailiff of The Hundred and Borough of Cricklade: Cricklade Diamond Jubilee Celebrations (£960)	<i>Approve</i>
3. Sacred Heart Flower Group, Royal Wootton Bassett Flower Festival (£400)	<i>Approve</i>
4. SPLASH 'Push the Boat Out' (£2000)	<i>Refuse</i>
5. Diamond Jubilee Community Working Party: Community Festival (£1855)	<i>Approve</i>
6. Wootton Bassett Flower Club: Jubilee Flower Displays (£200)	<i>Approve</i>
7. Royal Wootton Bassett Methodist Church: Flower Festival (£200)	<i>Approve</i>
8. North Wilts Rural Crafts (Bodger White): Community Coppicing Start-up (£2,200)	<i>Refuse</i>

Total requested:	£8,065
Prior to consideration of these applications the Area Board's Year of Celebrations grants fund balance stands at:	£9,400
If all applications are approved the Board's balance will be:	£1,335

Background

1. The Royal Wootton Bassett and Cricklade Area Board has set aside £10,000 to support small scale local events and activities linked to the Olympics, the Olympic Torch Relay and the Queen's Diamond Jubilee celebrations. The purpose of the scheme is to encourage activities that will complement and add to the local celebrations in the area.
2. In accordance with the Council's grants guidance, officers are required to provide recommendations in their report. However, the decision on each application rests with the democratically elected members of the Area Board.
3. Of the £10,000 set aside by the Board for applications, £600 has already been allocated leaving a balance of £9,400 available to support the applications set out in this report.

Main Considerations

4. Councillors will need to be satisfied that all grants awarded support and enhance the Olympic and Diamond Jubilee celebrations.

Environmental & Community Implications

5. The Area Boards is seeking to broaden community participation in the Year of Celebrations and foster a strong community spirit throughout the area that will help build stronger and more resilient communities.

Financial Implications

6. Financial provision has been made to cover this expenditure.

Legal Implications

7. There are no specific legal implications related to this report.

Human Resources Implications

8. There are no specific human resources implications related to this report.

Equality and Inclusion Implications

9. The Board is seeking to extend funding opportunities to all sections of the local community and will endeavour to target those groups less able or less likely to attend Area Board meetings.

Officer recommendations

Ref	Applicant	Project proposal	Funding requested
1	Christ Church Broad Town	Flower Festival and Scarecrow Trail	£250

10. The Flower Ladies from Christ Church in Broad Town are planning an evening social event in a tent, a flower festival in the church and a scarecrow trail throughout village. Refreshments will be available all weekend. The festivities are planned to take place on 13th, 14th and 15th July 2012 between the Diamond Jubilee and the start of the Olympic Games.

11. It is **recommended** that the Flower Ladies from Christ Church, Broad Town are **awarded** £250 to support the Flower Festival and Scarecrow Trail in the village.

Ref	Applicant	Project proposal	Funding requested
2	The High Bailiff of The Hundred and Borough of Cricklade	Diamond Jubilee Celebrations	£960

12. This application is submitted by Wiltshire's only surviving Court Leet. The Court's ancient duties are to this day enshrined in legislation, with the Lord of the Manor acting as the Queen's representative through the Court's Officers. The project aims to provide every school child under the age of eleven with a commemorative Mug for the Queen's Diamond Jubilee at a special event to be held on 31st May 2012 to replicate a similar ceremony organised by the Court on the occasion of the Coronation. Events will then proceed with the proclamation of a loyal Toast to the Queen on 3rd June 2012 following a celebration service in Cricklade - something the Court has organised on every significant Royal occasion. There will be a Jubilee Dance on 4th June 2012 which will incorporate the lighting of a Beacon. Cricklade is to be one of the 2012 Beacons that will be lit on this evening. This requires the manufacture and installation of a Beacon to commemorate the Queens Jubilee as a lasting and re-useable structure.
13. It is **recommended** that the High Bailiff of The Hundred and Borough of Cricklade and the Officers of the Court Leet are **awarded** a grant of £960 to support the Cricklade Diamond Jubilee Celebrations.

Ref	Applicant	Project proposal	Funding requested
3	Sacred Heart Flower Group	Royal Wootton Bassett Flower Festival	£400

14. This application is for a flower festival to be held over the Diamond Jubilee celebration weekend of 2/3/4th June 2012. This event will link with the St Bartholomew flower festival previously supported by the Board. The event will be open daily during the Jubilee weekend to support other activities in Royal Wootton Bassett including the street event in the High Street on 3rd June. Guided tours of the flower festival will be on offer and refreshments and plant/craft stalls will be available for visitors. The group is also organising a children's competition for the design of a window box or miniature garden suitable for the Queen's Jubilee that will be open to all primary schools and play groups in Royal Wootton Bassett with entries displayed during the Jubilee Flower Festival at Sacred Heart Church Hall.
15. It is **recommended** that the Sacred Heart Flower Group is **awarded** a grant of £400 to support its part in the Royal Wootton Bassett Flower Festival.

Ref	Applicant	Project proposal	Funding requested
4	SPLASH	'Push the Boat Out' in Royal Wootton Bassett	£2,000

16. SPLASH will be well known to members of the Board for the excellent range of activities it provides for vulnerable and marginalised children. This project aims to provide days of fun and achievement on the river, for young people aged 11 – 16 years and will include kayaking, canoeing and raft building in a safe and organised environment. This project will give young people from Royal Wootton Bassett the opportunity to join in and celebrate their achievements with opportunities to gain new skills make new friends and achieve their own Paddle Power Certificate. Events are planned to take place over the summer and October school holidays and will involve four days of activities. The aims of the project are:
- To increase opportunities for young people to participate in positive activities
 - To improve young people's personal and social skills
 - To reduce negative and anti social behaviour
 - To introduce young people to new environments
 - To signpost young people to mainstream activities
 - To achieve basic paddle power entry certificate
 - To improve team work
 - To increase self esteem
17. When considering this application, Members will have to take into account that there is no indication of the number of children expected to take part in this event and that there is a projected shortfall in project funding with no indication of how this will be raised. If the additional funding is not forthcoming a reduced scheme will be provided. There is also no clear link with the Olympic or Diamond Jubilee festivities taking place in the area. SPLASH exists to run holiday schemes for vulnerable children across Wiltshire and this application relates to the ongoing running costs of that programme. The match funding shown in the application is derived solely from organisational costs. Normally, this application would fail to meet the Community Area Grants criteria and would be recommended for refusal.
18. Members will need to be satisfied that this project falls within the remit of the Year of Celebrations grants scheme, that there will be a significant benefit to the area and that the proposed activities will go ahead as stated in the light of the funding shortfall.
19. It is **recommended** that in view of uncertainties regarding the numbers of participants, the funding shortfall and the lack of a clear link with the Jubilee or Olympic celebrations in the area this application is **refused**.

Ref	Applicant	Project proposal	Funding requested
5	Royal Wootton Bassett Diamond Jubilee Festival Committee	Community Festival, High Street, Royal Wootton Bassett	£1855

20. This application is for a community festival to be held in the high Street in Royal Wootton Bassett with the aim of maintaining local community spirit and encouraging family participation. The event is organised by the community and will showcase local community groups and High Street businesses. The funding requested will help to pay for the cost of the required road closure, event insurance and main events stage.
21. This application provides a good fit with the Board's aspirations to encourage events and activities that will help to bring local communities together in a spirit of celebration. It is considered that the festival will have a beneficial and lasting impact by helping to build a strong sense of belonging and togetherness in the Town.
22. It is **recommended** that Royal Wootton Bassett Diamond Jubilee Festival Committee is **awarded** £1,855 towards the cost of the Diamond Jubilee Festival.

Ref	Applicant	Project proposal	Funding requested
6	Royal Wootton Bassett Flower Club	Jubilee Flower Displays	£200

23. The Royal Wootton Bassett Flower Club are planning to take part in the local Jubilee festivities by providing floral displays and exhibits in High Streets shop windows. This will enhance the sense of occasion associated with the other activities taking place and link into the Flower Festival events organised by other groups in the Town. The exhibition will coincide with the Olympic Torch relay and the Jubilee Festival in the high Street.
24. It is **recommended** that the Royal Wootton Bassett Flower Club is **awarded** £200 to support the Jubilee Flower Displays in the High Street.

Ref	Applicant	Project proposal	Funding requested
7	Royal Wootton Bassett Methodist Church	Royal Wootton Bassett Festival of Flowers	£200

25. This application forms part of the 'Three Churches Festival of Flowers' in Royal Wootton Bassett. This will see the Methodist, Anglican and Catholic churches in the Town come together to produce floral displays in the churches with refreshments and activities throughout the Town.
26. It is **recommended** that the Royal Wootton Bassett Methodist Church is **awarded** a grant of £200 to support Royal Wootton Bassett Festival of Flowers.

Ref	Applicant	Project proposal	Funding requested
8	North Wilts Rural Crafts (Bodger White)	Community Coppicing Start-up	£2,200

27. This is an interesting application that seeks funding to help start up a sustainable woodland crafts enterprise, teaching traditional woodsman crafts to a range of community groups and young people. The aim is to revive and promote traditional woodland crafts and bring them to a modern audience and market. With a particular emphasis on coppicing, the applicant aims to raise awareness and local interest in traditional woodlands, woodland management and natural heritage. It is anticipated that the project will help to generate increased interest in bringing derelict woodlands back into productive and beneficial use that will contribute to better environmental, social and economic outcomes by providing jobs, leisure activities and conservation projects.
28. It is indicated that the applicant would be working with local schools to provide courses that will provide vocational training based on woodland and rural crafts. However, there is little detail about how this would work in practice and whether the support of the local schools has been obtained. It is considered that this is essential before the Board could consider making a grant at the level requested. In addition, the application falls outside of the scope of the current 'Year of Festivities' grants scheme as it does not demonstrate a link with the Olympic Torch relay or the Jubilee celebrations.
29. It is considered that there is considerable merit in the proposal but that a lot of further work is needed by the applicant to demonstrate the viability of the enterprise and the support that will be needed from local schools – a business plan and testimonials confirming the viability and sustainability of the enterprise would be required. It is considered that the applicant should seek help and advice from Wiltshire Business Support Service to take this project forward.
30. It is **recommended** that the application from North Wilts Rural Crafts is **refused** for the reasons outlined at paragraphs 28 and 29 above and the applicant be advised to contact Wiltshire Business Support Service for advice on setting up a new enterprise of this nature (contact Chris Simpson at Wessex Association of Chambers of Commerce on 07730 870189 or 01225 355553).

Background papers:	Grant Application – Christ Church Broad Town Grant Application – The High Bailiff of Cricklade Grant Application – Sacred Heart Flower Group Grant Application – SPLASH Grant Application – Diamond Jubilee Community Working Party Grant Application – Wootton Bassett Flower Club Grant Application – Royal Wootton Bassett Methodist Church Grant Application – North Wilts Rural Crafts (Bodger White)
Report Author	Steve Milton, Head of Community Governance Tel: 01722 434255 steve.milton@wiltshire.gov.uk

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Wiltshire Police
Date of Area Board Meeting	Wednesday 28 March 2012

Headlines

- **Metal Thefts** – There have been several recent thefts from across the area relating to scrap metal and also thefts from vehicles targeting valuable catalytic exhaust systems. Proactive work by NPT's across the County has involved visits to scrap dealers with positive arrests and results in the recovery of a variety of stolen property. Wiltshire Police now have a dedicated unit dealing with this serious issue which has a considerable financial and disruptive impact on the community.

- A nuisance individual who had caused long-term disruption and nuisance within his community to elderly and vulnerable neighbours was prosecuted using partnership work between the NPT at Cricklade and a local Housing association. The male recently received a custodial sentence for breaching various restrictions imposed on him and due to continued ASB post conviction; he is now subject to eviction proceedings. This is an excellent example of the successful liaison and partnership efforts made to target those minority individuals who prey on their vulnerable neighbours and upset their quality of life.

- **Rogue Traders** – There have been reports of groups of individuals targeting the elderly with poor quality house repairs and offering drive-tarmacing and gravel laying. This often involves offering services at a cheap rate, only for the cost to rocket when the work has been completed. Please be aware that any cold-callers must by law provide a written quote, provide their personal/business details and offer a seven-day cooling off period. As these criminals often prey on the elderly and vulnerable, please keep a watchful eye out on your neighbours and relatives who may fall into this category and report any suspicious persons/vehicles to the Police via 101..

Future Events/Dates for the diary

- Ride of Respect 18th March 2012

- Wootton Bassett Carnival 19th May 2012

- Olympic Torch Relay 23rd May 2012

NHS Update – February 2012

Ed Macalister-Smith has been appointed as Chief Executive / Accountable Officer to the Wiltshire and Bath & North East Somerset PCT cluster with effect from 1 January 2012. Ed is an experienced NHS Chief Executive, having led NHS Buckinghamshire and the Isle of Wight NHS Primary Care Trust as well as having a wealth of experience gained from working in a number of other NHS organisations, including Wiltshire Health Authority and Bath Community Health Council. He will now lead the PCT through the next fifteen months 'transition' phase as commissioning of healthcare services transfers to the ownership of the four Clinical Commissioning Groups in Wiltshire and Bath & North East Somerset from 1 April 2013.

Got 20 minutes to spare for a free NHS Health Check?

GPs in Wiltshire are now inviting people aged 40 – 74 to a free health check. Don't miss out – find out how your body is handling your lifestyle! The check – more like an MOT for your body – will take approximately 20 minutes and keep you running like clockwork.

Everyone is at risk of developing heart disease, stroke, diabetes or kidney disease. The good news is that these conditions can often be prevented – even if you have a history of them in your family. Health Checks are free, quick and easy and your GP will provide you with simple, practical and realistic steps to help you reduce any health risks and stay healthy.

If you want to live a longer and healthier life, make a health check appointment when you receive your letter.

Be alert to the signs and symptoms of bowel cancer

NHS Wiltshire is supporting the Be Clear on Cancer bowel cancer campaign launched this month by the Government. The campaign will run for two months from 30 January and will incorporate TV, radio, print and online advertising. It aims to raise awareness of the signs and symptoms of bowel cancer and encourage people with symptoms to see their doctor.

Bowel cancer is England's second most common cancer, with around 33,000 new cases each year. It affects both men and women and is responsible for more than 13,000 deaths a year. Nine out of ten people diagnosed with bowel cancer are aged over 55 and those with a family history are more at risk.

The good news is that early detection of bowel cancer makes it more treatable. The key signs and symptoms of bowel cancer are blood in poo, or looser poo for three weeks or more. For further information about the signs and symptoms of bowel cancer, please visit www.nhs.uk/bowelcancer

NHS Update – March 2012

Are you looking for an NHS dentist?

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: www.nhs.uk

Bladder and kidney cancer awareness campaign launches

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

Board Meeting

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information please email communications@wiltshire.nhs.uk

Update for Wootton Bassett & Cricklade Area Board

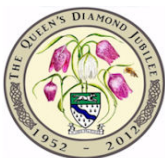
Update from	Cricklade Town Council
Date of Area Board Meeting	Wednesday, 28 th March 2012
Headlines	

Cricklade Town Plan – A community-led Town Plan consultation which finished on 26th March attracted a large local response. Feedback on the draft plan is currently being analysed and findings will be presented at the Annual Town Meeting on 30th April.

HGVs – Around 50 volunteers spent 12 hours on Tuesday, 6th March, logging lorries passing through Cricklade. Lots of support for this practical community approach to get evidence together to help find out if there has been a significant increase in HGVs in the town over the last few years. Data will be used as a comparison with previous surveys to judge whether the widespread view of a large increase in volume is justified and also to work towards understanding what potential solutions may have the best all round benefit.

Dog Fouling – There has been an increase in incidents of dog fouling in the town. Complaints are being logged and passed on to Wiltshire Council. Huge strength of community feeling about this issue and problems around effective enforcement.

Projects



Diamond Jubilee – The Diamond Jubilee Working Party meets regularly to help plan events, etc. These include the unveiling of our Jubilee mosaic at Saxons Rest when the Court Leet will also give commemorative mugs to Cricklade's children, a reception for our twinned town of Sucé-sur-Erdre, an ecumenical church service followed by a Big BBQ in the grounds of St Sampson's Church and lighting of a Jubilee Beacon at Saxons Rest. There are street parties planned and our schools are busy planning their own celebrations too. Pre-orders are being taken for our Royal Worcester commemorative plate and Cricklade celebration wine. A commemorative *Coronation Revealed* booklet full of local memories is also available.

Tourism – A Working Party continues to look at tourism promotion to harness opportunities following the town's win as Champion of Champions in the RHS Britain in Bloom competition and Cricklade's unique selling point – *First Town on the Thames*.

Future Events/Dates for the diary

A full list of events in Cricklade can be found at our Events Diary at www.cricklade-tc.gov.uk

26 th May	Jubilee Fayre, Cricklade Jenner Hall
31 st May	Unveiling of Diamond Jubilee mosaic at Saxons Rest
1 st June	Twining Visit from Sucé-sur-Erdre
3 rd June	Ecumenical Church Service at St Sampson's followed by Big BBQ
4 th June	Lighting of Jubilee Beacon at Saxons Rest
17 th June	Cricklade Festival – <i>A Diamond Day Out</i>



Signed – Shelley Parker, Town Clerk

Date: 12th January 2012

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett Town Council
Date of Area Board Meeting	Wednesday 28 March 2012

Headlines

- Community Forum – Saturday 4th February 2012. Successful event with 59 people attending. Consultation Tool boxes and Community Questionnaires have been distributed into the Community and results are being analysed.

Projects

- Purchase of a new Ride on Mower, expenditure up to £22,000 which will improve grass cutting as no balling and has increased manoeuvrability.
-
- Dog fouling complaints have notably increased in the town. The office staff have been logging resident's complaints, resulting in a report written and distributed to Head Groundsman and Sebastian Williams, Dog Warden, Wiltshire Council highlighting problem areas in the town.
-
- Letters being sent to Local Schools and 2 Toddler Groups to submit a pictorial design for new signage around our Play Areas.
-
- Ground staff are working with Police Youth Justice Working Team for Young Offenders to work in play areas, painting walls and fences.
-
- Quotes are being sort to refurbish the front exterior of Town Council Office, 117 High Street as part of programmed maintenance.
-
- Permission granted by Environment Agency to draw 20,000 litres of water per day from Jubilee Lake to water flower beds and baskets.

Update for Royal Wootton Bassett & Cricklade Area Board

Future Events/Dates for the diary

- Ride of Respect, High Street, Royal Wootton Bassett, Sunday 18th March 2012 bikes are planned to ride down the High Street from 9am.

- Mayors Charity Dinner, Oriental Aroma, High Street Royal Wootton Bassett Sunday 15th April 6.45pm. Tickets available in Town Council Office.

- Mayor Making, St Bartholomew & All Saints Church, Royal Wootton Bassett Wednesday 2nd May 7pm.

- Diamond Jubilee High Street Party, Royal Wootton Bassett, Monday 4th June at 2pm.

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Purton Parish Council
Date of Area Board Meeting	Wednesday 28 March 2012

Headlines

- Parish Plan – progress is being made.
-
- Annual Parish Meeting for Purton is being held on the 26th March 2012
-
- Recent Informal Rights of Way Meeting well attended, a lot of interest is shown in the local rights of way. The Parish Council has produced walks booklets for people to buy which has proved to be very popular.
 - Pleased to note that resurfacing work is scheduled for Purton in the coming months. Excellent resurfacing project carried out by Wiltshire Council on Hoggs Lane.
 - Meeting held with Hills to discuss the composting facility at Purton and the implications.
 - Looking at the draft Core Strategy with a view to commenting to meet the deadline.
 - Continuing to monitor proposals for major developments in Purton Parish. Preparing for the various Inquiries that are scheduled in the coming months.

Projects

- The Parish Council is in the process of developing a new web site.
-
- The Parish Council has signed up for Parish On Line Mapping Service
-
- PurtonVillage Hall's next project is to refurbish the Gents Toilets.

Future Events/Dates for the diary

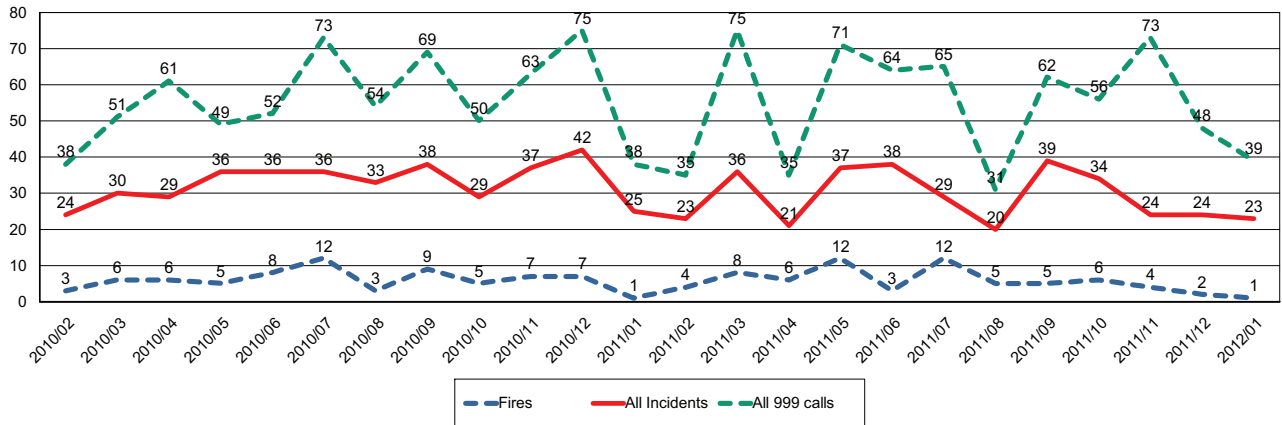
- Diamond Jubilee Event 2nd June 2012 (Fund raising event for the Diamond Jubilee held on Saturday 10th March)
-



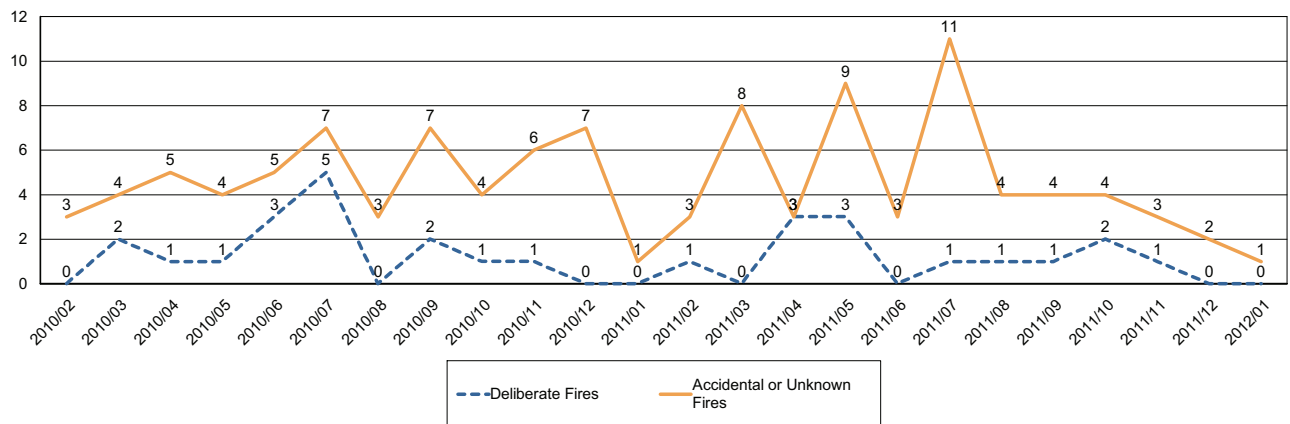
Report for Wootton Bassett & Cricklade Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

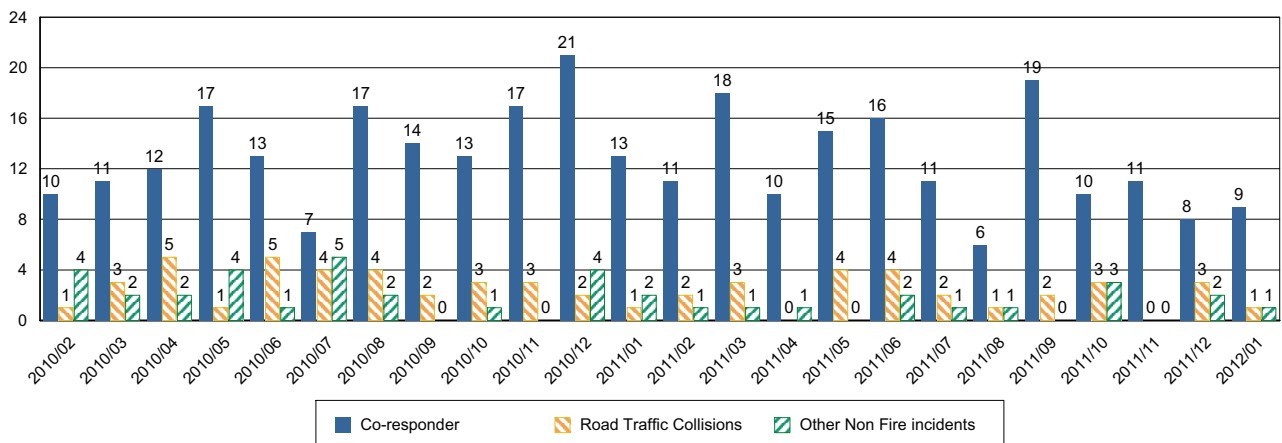
Incidents and Calls



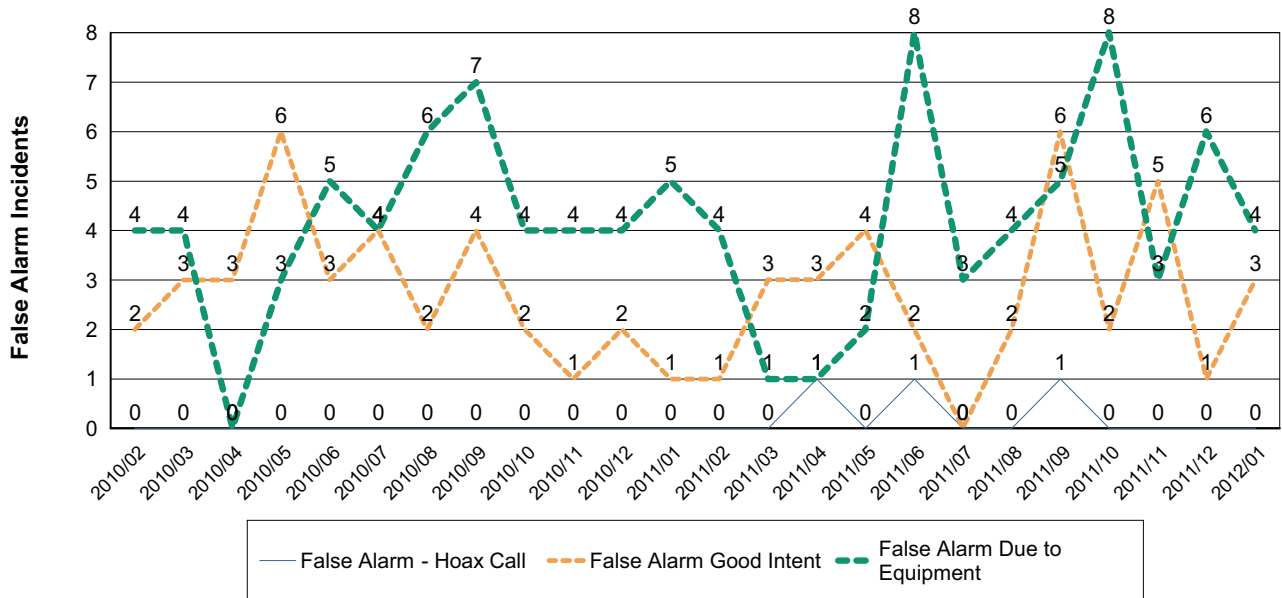
Fires by Cause



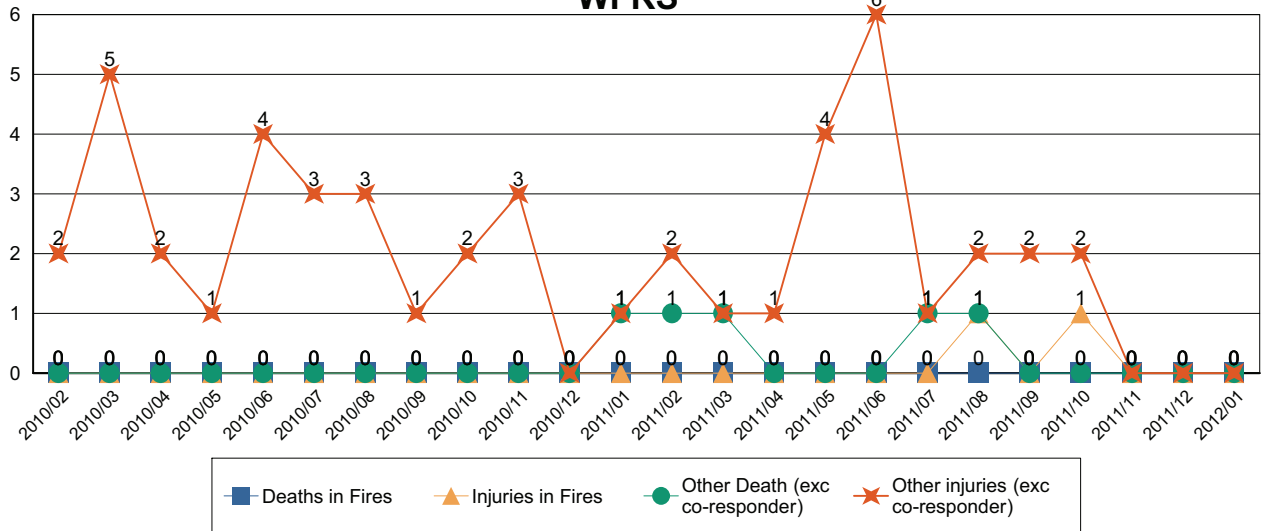
Non-Fire incidents attended by WFRS



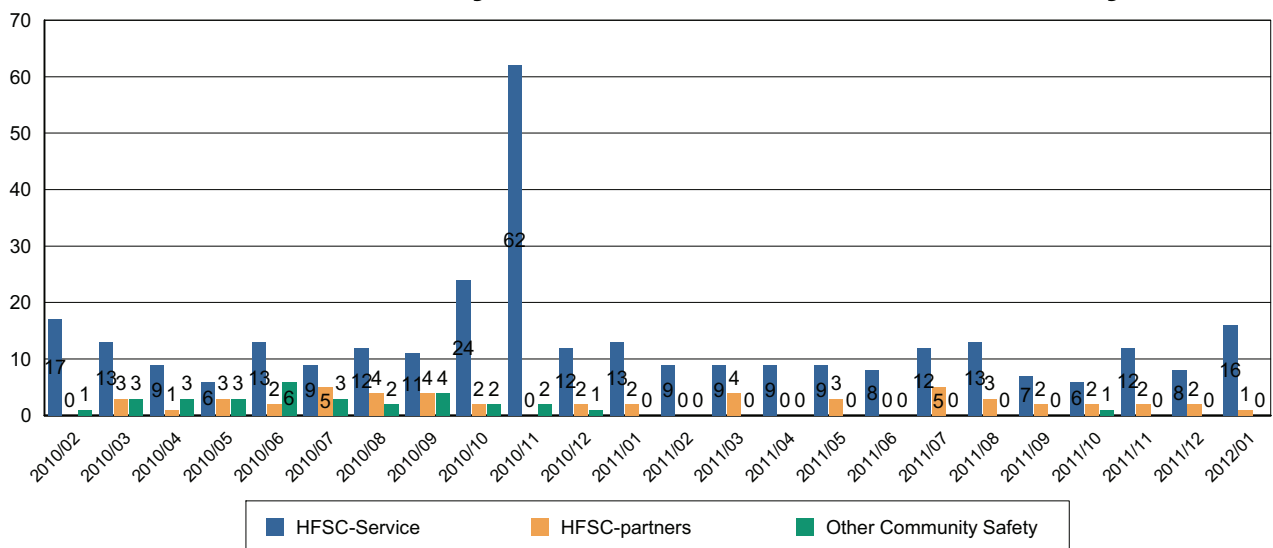
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Wiltshire Fire & Rescue Service Fire Safety Messages to Area Boards February 2012

House fire started by Chinese lantern

Wiltshire Fire & Rescue Service is again warning people about the dangers of Chinese lanterns, after a fire in Swindon on Monday night (30 January).

Chinese lanterns, also known as wish or flying lanterns, have become increasingly popular worldwide as a means of celebrating special occasions – however, they carry a significant risk of fire or injury if not used wisely.

The lanterns are generally made from paper, supported by a wire frame that incorporates a holder at the base for a solid fuel heat source.

Crews from Swindon and Stratton fire stations were called to a property in Bright Street, Gorse Hill at 8.13pm on Monday after fire was reported in the guttering. It is believed the fire was started by a Chinese lantern, which had landed on the roof and ignited debris from birds' nests.

Group Manager Alan Harper said: "The problem with Chinese lanterns is that you can't control the actual direction they take or where they will land – in addition, there is no guarantee that the fuel source will be fully extinguished and cooled when the lantern eventually descends, and that presents a fire hazard. Chinese lanterns are very attractive when flying, but we would urge people to think twice before lighting them in residential areas – there is a real risk."

Locations that should be considered unsuitable for flying lanterns include areas with standing crops, anywhere near buildings with thatched roofs, areas of dense woodland and areas of heath or bracken, especially in dry conditions. Consideration should also be given to the proximity to major roads or airfields.

An advice sheet on the use of Chinese Flying Lanterns is available at www.wiltshire.gov.uk

Service warning on electrical fire safety

Wiltshire Fire & Rescue Service is supporting the national Fire Kills campaign and the Electrical Safety Council by warning people about the risks of using electrical equipment in the home.

New national statistics have been released which show that half of all accidental house fires in 2010/11 were caused by faulty or misused electrical equipment.

From faulty fridges and abandoned irons to dodgy plugs and wiring, electrical equipment can be an unnoticed fire hazard in the home – and, with the recent cold weather, many sockets could still be overloaded with space heaters and electric blankets.

In 2010/11, there were 234 fires in Wiltshire that were caused by faulty or misused electrical products – one such fire, which started in a two-bar electric heater, led to the death of a man.

Group Manager Perry Payne, from the community safety department, said: “Electrical equipment is a vital part of all our lives, from essentials like heating and lights to luxuries like entertainment systems and smaller things like hair styling tongs etc. Half of all accidental fires begin with an electrical appliance, so it’s really important to make sure that your electrics are in good working order. If electrical equipment is properly used, properly fused, properly wired and properly maintained then it shouldn’t present a problem.”

He added: “Most electrical fires start in the kitchen, so be extra careful with cooking equipment. Fire in the home can be devastating, but most blazes are preventable. By following some simple steps, you can help keep you and your loved ones safe.”

Safety tips include:

- Don’t overload plug sockets.
- Regularly check for worn or frayed wires.
- Unplug appliances when not in use.
- Keep appliances clean and in good working order.
- Consider using an RCD – Residual Current Device - which works like a circuit breaker to protect against electric shocks and reduces the risk of electrical fires.

In addition, the Electrical Safety Council advises that heaters should be kept clear from curtains and furniture and should never be used for drying clothes, while your electric blanket should be unplugged before you go to bed, unless it has a thermostat for safe all-night use – and check it regularly for signs of wear.

Michael Franklin
Partnerships & Community Engagement Manager
February 2012

Community Area Board – Update for Partners

Wiltshire Fire & Rescue Service

The Need for Change

The risks that Wiltshire Fire & Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

Wiltshire Fire & Rescue Service Proposals

We are proposing the following options to help deliver an excellent service:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To strategically relocate specialist vehicles to mitigate anticipated demand from planned major developments across Wiltshire, and from anticipated future developments.

We would welcome your opinion on these changes and this can be done a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the attached survey.

Electronically: consultation@wiltsfire.gov.uk
Telephone: 01380731114
Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne.
Wiltshire SN10 5PP



Wiltshire Fire & Rescue Service (Wiltshire FRS) has appointed Opinion Research Services (ORS), an independent social research organisation, to survey your opinions about its draft proposed changes to its services. The issues are important and concern all residents, businesses and public and voluntary agencies. Wiltshire FRS welcomes your views on all the draft proposals (even if they do not specifically affect areas in which you live or work).

The duration of the public consultation is from the 5th of March through to the 4th of June 2012. Everyone aged 16 or over can take part and so can representatives from businesses and public and voluntary organisations. We would be very grateful if you could take the time to complete this questionnaire and return it directly to ORS by **4th June 2012** in the FREEPOST envelope provided (or send to Opinion Research Services, FREEPOST (SS1018), PO Box 530, Swansea, SA1 1ZL).

ORS will process all questionnaires and responses from individuals will be completely anonymous, but responses made on behalf of organisations may be attributed to the organisation (but not to individual respondents).

If you have any questions about the proposals or the survey, please visit Wiltshire Fire & Rescue Service's website on www.wiltsfire.gov.uk

Or contact us by:

Phone: 01380 731114

Email: consultation@wiltsfire.gov.uk

Or by writing to: Public Consultation, Wiltshire Fire & Rescue Service, Manor House, Potterne, Devizes, Wiltshire, SN10 5PP

If you would like to contact Opinion Research Services (ORS) then please phone Ciara Small on 01792 535323 or email her at ciara.small@ors.org.uk or write to ORS, The Strand, Swansea, SA1 1AF.

Yours sincerely,

Simon Routh-Jones

Chief Fire Officer

A

Retained Firefighters

For each question, put a cross in the appropriate box like this ☒. Mark only one box for each question unless otherwise instructed. If you mark the wrong box, fill in the box ■ and cross ☒ the correct one.

Wholetime fire-fighters work full-time for Wiltshire Fire & Rescue Service, but **RETAINED FIREFIGHTERS** are members of the public who are ‘on-call’ firefighters to their local fire stations (within 5 minutes of where they live and/or work) for emergency incidents.

They are fully trained and paid a ‘retainer’ as well as a fee when called out. The emergency cover provided by Retained firefighters is very important.

Therefore, Wiltshire FRS proposes to make the role of Retained firefighters more attractive to existing and potential recruits by replacing the irregular call-out fees with a regular part-time salary.

A1 To what extent do you agree or disagree with the proposal? Please cross **one** box only

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B

Fire Stations

FIRE STATIONS are bases for emergency vehicles and crews. Because resources have to be strategically located, Wiltshire FRS proposes to create area-groups of two or three fire stations, with a strategic ‘HUB STATION’ within each group.

In addition to the existing Wholetime stations, Wiltshire FRS proposes to create the Hub Stations in Amesbury, Devizes, Marlborough and Warminster because those locations are strategically situated to deal with local risks.

Each Hub Station will include a nucleus crew of seven Wholetime firefighters who will be mobile to provide operational, management and administrative support to Retained firefighters across the group of stations.

The Wholetime nucleus firefighters will be on-station from 9am to 5pm and will be there to supplement the Retained firefighters who will provide fire cover in their local areas.

B1 To what extent do you agree or disagree with the following proposals?

<i>Please cross one box in each row</i>	Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
Create strategic groups of stations to match local risk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
.....						
Create Hub Stations in Amesbury, Devizes, Marlborough and Warminster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
.....						
Deploy a nucleus of mobile Wholetime fire-fighters at each Hub Station to support other Retained fire stations in the group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
.....						
Provide Wholetime firefighters at the Hub Stations from 9am to 5pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C**Wholetime firefighters' shift times and duty systems**

At the moment most Wholetime firefighters **CHANGE SHIFT** at 9am and 6pm (based on a 9- and 15-hour shift pattern). However, the 6pm shift change takes place during the most busy period for emergency incidents – so Wiltshire FRS proposes to change shifts at 7am and 7pm (based on a 12-hour shift) in order to ensure reduced disruption of cover during the busiest time of the day.

C1 To what extent do you agree or disagree with the proposal to change shifts at 7pm rather than 6pm? *Please cross **one** box only*

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

At the moment Swindon, Salisbury and Stratton Wholetime firefighters work a fixed **DUTY SYSTEM** of two 9-hour days followed by two 15-hour night shifts, followed by four days off. Wiltshire FRS believes that a more flexible approach, with a range of different duty systems, would allow it to provide better emergency cover for the community.

C2 To what extent do you agree or disagree with the proposal to have more flexible duty systems? *Please cross **one** box only*

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D**Special appliances, emergency support vehicles and aerial ladder platforms**

SPECIAL APPLIANCES are vehicles that support fire engines by carrying heavy duty cutting equipment, rope and water rescue equipment etc. Wiltshire FRS believes it can enhance public safety by moving its special appliances to more strategic locations across the county.

D1 To what extent do you agree or disagree with Wiltshire FRS's proposal to move its special appliances to more strategic locations? *Please cross **one** box only*

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EMERGENCY SUPPORT UNITS (ESUs) support fire engines at road traffic collisions by carrying specialist cutting equipment. However, because modern fire engines now carry their own cutting equipment the ESUs attend fewer incidents. Therefore, Wiltshire FRS proposes to replace its four ESUs with one Heavy Rescue Unit which will attend collisions and other emergencies when requested.

D2 To what extent do you agree or disagree with the proposal? *Please cross one box only*

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AERIAL LADDER PLATFORMS (ALPs) are used primarily for water pumping platforms and as a safe working platform to overlook larger incidents. However, Wiltshire FRS' two ALPs attend very few incidents and so Wiltshire FRS propose to safely reduce its two ALPS (based in Salisbury and Swindon) to one based in Devizes.

D3 To what extent do you agree or disagree with the proposal? *Please cross one box only*

Strongly Agree	Tend to Agree	Neither Agree nor Disagree	Tend to Disagree	Strongly Disagree	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E

Additional Comments

E1 Are there any other comments you would like to make? *Please write in below*

Please answer the following questions so that we may check the representativeness of the survey.

Your details will be treated confidentially and will not be used for any other purpose.

F1 Are you completing this survey as? Please cross **one** box only. If more than one option applies please cross the one that you feel is most appropriate.

A resident of Wiltshire → Please answer question F3 and following

A member of Wiltshire FRS → Please answer question F3 and following

A member of a partner organisation → Please answer question F2 and following

A representative of a business → Please answer question F2 and following

A representative of a public sector organisation → Please answer question F2 and following

A representative of a community or voluntary organisation → Please answer question F2 and following

Prefer not to say → Please answer question F3 and following

Other (please specify and go to F3)

F2 What is the name of the organisation that you represent? Please write in below

F3 Are you...?

Male

Female

F4 Is your gender identity the same as the gender you were assigned at birth?

Yes

No

Prefer not to say

F5 What was your age on your last birthday? Please cross **one** box only

16 to 24

25 to 34

35 to 44

45 to 54

55 to 64

65 to 74

75 or over

F6 The Equality Act 2010 defines a person as having a disability if he or she 'has a physical or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day to day activities'. Do you have such a disability? Please cross **one** box only

Yes

No

Prefer not to say

F7 What is your ethnic group? *Please cross one box only*

WHITE

- English/Welsh/Scottish/
 - Northern Irish/British
 - Irish
 - Gypsy or Irish Traveller
 - Any other White background
- Please specify*

**BLACK/AFRICAN/CARIBBEAN/
BLACK BRITISH**

- African
 - Caribbean
 - Any other Black background
- Please specify*

MIXED/MULTIPLE ETHNIC GROUP

- White and Black Caribbean
 - White and Black African
 - White and Asian
 - Any other Mixed background
- Please specify*

ASIAN/ASIAN BRITISH

- Indian
 - Pakistani
 - Bangladeshi
 - Chinese
 - Any other Asian background
- Please specify*

OTHER ETHNIC GROUP

- Arab
 - Any other ethnic group
- Please specify*

F8 What is your religion/belief? *Please cross one box only*

- | | | |
|--|---------------------------------|--|
| Christian (including Church of England, Catholic, Protestant and all other Christian denominations) <input type="checkbox"/> | Jewish <input type="checkbox"/> | No religion/belief <input type="checkbox"/> |
| Buddhist <input type="checkbox"/> | Muslim <input type="checkbox"/> | Any other religion/belief <input type="checkbox"/> |
| Hindu <input type="checkbox"/> | Sikh <input type="checkbox"/> | <i>Please write in below</i> |
| | | <input type="text"/> |
| | | Prefer not to say <input type="checkbox"/> |

F9 Which of the following most accurately describes your sexual orientation?

- | | | | |
|-----------------------------------|--------------------------------------|--|--|
| Bisexual <input type="checkbox"/> | Gay/Lesbian <input type="checkbox"/> | Heterosexual/Straight <input type="checkbox"/> | Prefer not to say <input type="checkbox"/> |
|-----------------------------------|--------------------------------------|--|--|

F10 Can you please provide us with your postcode, excluding the last 2 characters. This allows us to analyse responses at an appropriate geographic level to help us deliver better and more cost-effective services for the future. You cannot be identified from this level of postcode.

***Thank you very much for taking the time to complete this questionnaire.
Please return the questionnaire in the FREEPOST envelope provided to:
Opinion Research Services, FREEPOST (SS1018), PO BOX 530, Swansea, SA1 1ZL.***